



Illinois Department of Commerce & Economic Opportunity

JB Pritzker, Governor

Illinois Department of Commerce and Economic Opportunity (DCEO): Notification of Additional Authorized Designee

Grantees may choose to designate authorized signatories. In order to do so, the Department requires prior written notice. The Department will only accept grant materials signed by the Authorized Signatory or Designee(s). By submitting this form, the Authorized Signatory is providing notice that the following person(s) be named an Authorized Designee for the above referenced grant(s). This form must be completed by the most senior person within the Grantee organization or a person that is able to demonstrate authorized signatory privileges for the organization.

Grantee (Organization) Name:

DCEO Grant Number(s):

(Only add grant numbers if there are existing grant agreements that should be amended to include Authorized Designees.)

Authorized Signatory granting Authorized Designee privileges.

Printed Name:

Title:

Signature:

Email:

Date:

By providing a signature above, the Authorized Signatory agrees that DCEO may enter into binding agreements should the below listed Authorized Designees provide approval on behalf of the organization. Additionally, the Authorized Signatory agrees that all Authorized Designees will retain signatory privileges until the Authorized Signatory revokes such privilege through written communication to DCEO.

Authorized Designees

Authorized Designee 1

Authorized Designee Printed Name:

Authorized Designee Title:

Authorized Designee email:

Authorized Designee Signature:

Authorized Designee 2

Authorized Designee Printed Name:

Authorized Designee Title:

Authorized Designee email:

Authorized Designee Signature:

Authorized Designee 3

Authorized Designee Printed Name:

Authorized Designee Title:

Authorized Designee email:

Authorized Designee Signature: