**FORMATTED GRANT TECHNICAL APPLICATION**

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| **Applicant Name** | *Enter Applicant name here* |

*Using the following formatted technical proposal, please provide your project narrative by answering the questions using the space provided under each. Ensure you use spaces and paragraphs as needed for flow and readability.*

**Section 1: Applicant Organization Capacity** *(approximately 3-4 pages)*

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| **Section 1: Applicant Organization Capacity** | |
| 1 | Provide high-level information about the applicant organization’s size, structure, and history and its qualifications and capacity to administer this project successfully and meet the proposed program outcomes, including the financial management, program management, and reporting of the grant activities. In your response, include information to demonstrate that you are a diversity-focused organization that meet the specific requirements for the “Category” of application as outlined in the Section A: Eligible Applicants section of this NOFO. |
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| 2 | Detail the relevant experience and qualifications of your team members (including contractors and/or partners) who will be responsible for recruiting, enrolling, training, and providing support services to equity investment eligible persons and other target populations. How has your team successfully engaged and supported these populations in the past?   * *List the key staff in the Project Workplan – Attachment 2 Staffing (Plan)* * *Submit resumes or job descriptions of key staff with the required additional attachment)* |
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| 3 | Explain how your organization incorporates an equity lens into program operations. Provide examples of policies, practices, and strategies you have implemented to ensure equitable access, participation, and outcomes for the target populations. |
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| 4 | Describe your team’s experience and qualifications in working with participants to connect them to clean energy jobs or advanced training programs. What partnerships, strategies, or resources will you leverage to support participant job placement and career advancement? |
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| 5 | Provide information demonstrating the experience and knowledge of the applicant team in administering similar grants and projects and providing workforce training programs. Use this section to highlight ongoing work, notable achievements, and successes to demonstrate capacity to successfully implement your proposed project. In your response, provide a brief summary of the project(s), the planned vs. actual results and budget for each project within the last three years. |
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**Section 2: Documentation of Need** *(approximately 2-3 pages)*

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| **Section 2: Documentation of Need** | |
| 1 | Identify the specific target populations your project will serve. What barriers do these populations face, what are the communities’ workforce needs, and how does your project address these challenges? Provide supporting data or examples. Please include information on the specific application category included in the Part A. - Eligible Applicants section of this NOFO. |
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| 2 | Describe the clean energy employment needs and targeted occupations in the proposed project area(s). How will your program address these needs through a clean jobs training program? Use local and regional labor market data to support your response. |
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| 3 | What is the anticipated impact of your project on the identified target communities and populations? How will the program contribute to job growth in clean energy trades? Provide measurable outcomes or success indicators to demonstrate impact. |
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| 4 | Provide any additional contextual details that will strengthen the reviewers’ understanding of how your project will meet the needs of targeted program participants and communities. |
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**Section 3: Project Plan and Quality** *8-12 pages) Enter “NA” if the questions is not applicable to your program*

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| **Section 3: Project Plan and Quality** | |
| 1 | Describe your plan for recruiting eligible participants and assisting with enrollment. What strategies will you use to engage and enroll eligible participants from the target populations, and how will you ensure accessibility and inclusivity in the recruitment process? Provide detailed information about the program participants that will be recruited to this program. Provide information regarding the supportive services and other participant retention strategies that will be provided for program participants. |
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| 2 | Provide a detailed description of your training program(s) design, including curriculum and methods of delivery that will be supported with this grant and how the Clean Jobs Curriculum Framework and Bridge Program Curricula is integrated in the program design. How will these elements support participant needs, and what are the program’s specific goals and expected outcomes (e.g., number of students served, industry-recognized skills and certifications, employment placements)?   * *Provide detailed information regarding the training approach.* * *Provide information about the training, including but not limited to the following:*   + *Where the training will take place.*   + *Who will provide the training.*   + *The duration of the training.*   + *Course credit(s) and/or credential(s) that will be received at completion of the training. (Be sure to note any credentials that are nationally/industry recognized and portable.)* * *Provide information about the work‐based learning activities (work experience / on‐the‐ job training) that will be provided to program participants.* * *Describe how the case management and career planning services will be provided including the coordination of assessment, individuals career plans, and follow up services will be provided to program participants.* |
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| 3 | What is your plan for delivering supportive services to facilitate participant access to and completion of the training program? Provide a list of services you will offer and explain how they will help participants overcome barriers to program completion. |
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| 4 | How will your program support participants in transitioning to employment in the clean energy industry? Describe your approach to job placement, work-based learning opportunities, and partnerships with employers. Describe your approach to working with employers or industry associations in providing work-based learning opportunities to program participants. Provide details on existing or planned agreements with employers that will facilitate these transitions. |
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| 5 | How will your program incorporate equity into its program design, recruitment efforts, wrap-around supports, and transition services? Describe specific strategies or policies you will implement to ensure equitable access and success for all target populations. |
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| 6 | How will you track program outcomes and assess program effectiveness? Describe your data collection and evaluation processes, and explain how you will use this information to improve program delivery and participant success over time. |
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| 7 | Describe how this program will be coordinated with other workforce programs.   * *Provide detailed information regarding how this program will be coordinated with the regional and statewide workforce partners include Local Workforce Innovation Areas* * *Provide detailed information regarding how this project will be coordinated with CEJA workforce programs.* |
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**Section 4: Cost Efficiency** *(approximately 3 pages)*

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| **Section 4: Cost Efficiency, Cost Effectiveness/Return on Investment, Sustainability** | |
| 1 | How will your program ensure cost efficiency while achieving its projected outcomes? Provide a detailed budget justification explaining how funds will be allocated to maximize impact and effectively support program goals.  Provide a summary of the project costs including:  Total Project Cost: $  Total Grant Request: $  Total Cost Per Participant: $  Total Related Training Cost Per Participant: $  Total On the Job Training Cost Per Participant: $ |
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| 2 | Provide a high-level budget narrative for each budget line item. This should include an analysis of how costs were determined and a justification the costs are reasonable and necessary to meet the objectives of the project. Provide information regarding any subcontracts or partner agreements that will be funded under this grant. Include a narrative description of the services and associated costs for those agreements. |
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| 3 | Describe how the budget items support the program's objectives and expected outcomes? |
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| 4 | How will your organization leverage existing programs, services, and partnerships to enhance cost effectiveness, return on investment, and the long-term sustainability of the program? Provide examples of collaborations, resource-sharing strategies, matching funds, or funding models that will help extend the impact of the program. |
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