**Illinois Returning Residents Clean Jobs Training Program   
Letter of Support Template**

[Opening statement expressing commitment to support the Returning Residents Clean Jobs Training Program applicant team through activities such as hiring and supporting program graduates, mentoring participants, advertising job openings, accepting referrals for support services, etc.]

**Background**

[Explain the relationship of the business or organization to the applicant team seeking funding.]

**Purpose and intent**

[Explain why partnership is important and how it will support the business’s or organization’s goals. Describe the willingness of the employer to engage in activities to support the grant (such as hiring Returning Resident graduates from the program, mentoring participants, or sharing information about job openings). Explain how the business/organization will work with the grantee to engage in these activities.]

[Closing statement expressing support to work with grantee team to advance the goals of the program.]

[Signature and date]

[Organization representative name and position]

[Organization representative contact information]

[Organization name]