

**State of Illinois Uniform Notice of Funding Opportunity (NOFO)  
Summary Information**

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	Leslie Barsema (CEO.Sites@Illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	FY25-1 Regional Site Readiness Program-Capital Ready
Funding Opportunity Title	Illinois Regional Site Readiness Program
CSFA Number	420-35-3429
CSFA Popular Name	Regional Site Readiness
Anticipated Number of Awards	24
Estimated Total Program Funding	\$40,000,000
Award Range	\$250000 - \$3000000
Source of Funding	State
Cost Sharing or Matching Requirements	Yes
Indirect Costs Allowed	No
Restrictions on Indirect Costs	No
Posted Date	07/23/2024
Application Date Range	07/23/2024 - 10/21/2024 : 5:00PM
Grant Application Link	Please select the entire address below and paste it into the browser... <a href="https://dceo.illinois.gov/aboutdceo/grantopportunities/3429-2862.html">https://dceo.illinois.gov/aboutdceo/grantopportunities/3429-2862.html</a>
Technical Assistance Session	Offered : Yes Mandatory : No Date : 07/30/2024 : 12:00PM Registration link : <a href="https://illinois.webex.com/illinois/ldr.php?RCID=7a16f1329ec92ce9873d77422598bdae">https://illinois.webex.com/illinois/ldr.php?RCID=7a16f1329ec92ce9873d77422598bdae</a>

# Agency-specific Content for the Notice of Funding Opportunity

## Regional Site Readiness Program – CAPITAL READY

**NOFO ID: 3429-2862**

For information about grants please visit <https://dceo.illinois.gov/aboutdceo/grantopportunities/granteeresources.html>.

### A. Program Description

#### Notice of Funding Opportunity Intent

The Illinois Department of Commerce and Economic Opportunity (the “Department” or “DCEO”) is issuing this Notice of Funding Opportunity (“NOFO”) to support infrastructure and other capital improvements on sites across the state to advance site readiness of properties with industrial and manufacturing economic development potential.

#### Program Description

The Regional Site Readiness Program aims to better prepare sites for industrial development in all 10 Economic Development Regions in the state.<sup>1</sup>

Input from community leaders and economic development experts has raised the need for flexible funding to support infrastructure and other capital improvements related to preparing sites for future development.

#### *Purpose of the Program*

- To support communities and landowners in their site readiness capital improvements
- To address financial barriers to construct infrastructure needed to make a site more readily developable
- To increase the number of sites ready for future industrial site development
- To better prepare sites in all 10 Economic Development Regions for future development

#### Program History

The Regional Site Readiness Program – Capital Ready Notice of Funding is a new funding opportunity. The Regional Site Readiness Program will create a more comprehensive state-wide strategy that builds on prior experience establishing the Megasites Development Program and complements Intersect Illinois’ existing Vetted Sites Program.

The Megasites Development Program was intended to improve Illinois’ competitive edge by increasing the number of large, attractive site locations for industrial development and address barriers to preparing sites for competitive site selection opportunities. To ensure geographic diversity of DCEO’s site readiness dollars, project sites that received funding under the Megasites Development Program or any previous megasites-related NOFOs are not eligible sites for Regional Site Readiness funding.

Intersect’s Vetted Sites Program identifies the top sites in Illinois based on a series of characteristics and provides site and infrastructure data for fast-moving projects. Sites designated as a Vetted Site are eligible to apply for Regional Site Readiness funding.

#### Performance Goals and Measures

The intended outcome for this grant is for communities and landowners to have better prepared industrial sites in their community to attract future investment and job creation.

Grantees will be required to document and report milestones achieved and the following outcomes of the grant:

1. Project milestones, including completion
2. Investment leveraged

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<sup>1</sup> Illinois Department of Commerce Economic Development Regions.

[https://dceo.illinois.gov/content/dam/soi/en/web/dceo/smallbizassistance/regionspecificassistance/documents/il\\_ecdevregionmap-06-2024.pdf](https://dceo.illinois.gov/content/dam/soi/en/web/dceo/smallbizassistance/regionspecificassistance/documents/il_ecdevregionmap-06-2024.pdf)

## Other Information

N/A

## **B. Funding Information**

This grant program is utilizing state capital funds consistent with the purpose of this initiative appropriated by the Illinois General Assembly. Total amount of funding expected to be awarded through this NOFO is \$40,000,000. Awards will range \$250,000 to \$3,000,000. The Department expects to make up to 24 awards through this NOFO.

Anticipated start date for awards is January 1, 2025. The period of performance is expected to be January 1, 2025, through December 31, 2026.

The Regional Site Readiness Program Capital Ready funds may be used for, but not limited to, the following activities:

- Land acquisition and related expenses
  - Appraisal, surveying, real estate, and legal fees
  - Title transfer taxes
- Land preparation, if done as part of a larger grant funded, bondable project
  - Clearing, grading, drainage
- Infrastructure expenses
  - Utility construction
  - Roadway construction
  - Water and sewer construction
  - Rail access
- Environmental remediation, if done as part of a larger grant funded, bondable project

Expenditures for these funds are subject to bondability guidelines. See the full list and guidelines for allowable expenses at

<https://dceo.illinois.gov/content/dam/soi/en/web/dceo/aboutdceo/grantopportunities/support-docs/bondability-guidelines-rebuild-il.pdf>).

Grants will be awarded on a reimbursement basis.

### **Pre-award and Grant Proposal Development Costs**

All pre-award costs are incurred at the applicant's own risk and will not be funded if an award is not made. To be accepted, proof of services must meet the guidelines and requirements outlined within this NOFO, GATA, and 2 CFR 200 Uniform Administrative Requirements, Costs Principles, and Audit Requirements.

This program requires match from the applicant (see section **C.2 Cost Sharing or Matching**). If approved, allowable **match** costs incurred from (*July 23rd, 2024*) through the period of performance start date are allowed to be charged to the Grant.

If approved, allowable **grant** costs incurred from the date of an approved Notice of State Award (NOSA) through the period of performance start date are allowed to be charge to the Grant.

Costs associated with the development of a grant proposal are **not** allowed.

**The release of this NOFO does not obligate the Department to make an award.**

## **C. Eligibility Information**

An entity must be registered in the Grant Accountability and Transparency Act (GATA) Grantee Portal, <https://grants.illinois.gov/portal/>, at the time of grant application. The portal will verify that the entity:

- Has a valid FEIN number (<https://www.irs.gov/individuals/international-taxpayers/taxpayer-identification-numbers->



If the applicant does not have site control at time of application and plans to acquire the site or secure options on the site as part of this grant, no grant agreement will be finalized and no grant funds will be dispersed until proof of site control is submitted to DCEO. Grantees take on all costs at their own risk and will not be reimbursed for any funds expended until site control documentation is provided. Both greenfield and brownfield locations appropriate for industrial use are eligible.

Applicants may **not** submit the same eligible site to both Planning and Capital Ready NOFOs.

Applicants and project sites that do not meet these criteria are ineligible for this funding opportunity. Additionally, project sites that received funding under the Megasites Development Program or any previous megasites-related NOFOs are not eligible sites for Regional Site Readiness funding.

The Department complies with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).

**2. Cost Sharing or Matching.**

This grant opportunity requires a portion of the project costs to be matched by the grantee, as determined by the grantee type (see table below). These matching funds can come in the form of local municipal funds, federal funds, or private investment. Applicants are required to submit letters or other documentation to verify commitments to meet cost-sharing requirements.

Entity Type	% of Cost Share Required
Local government and Economic Development Organization (EDO)	20%
Non-EDO nonprofit organization	30%
For-profit organization and private landowner	50%

**3. Indirect Cost Rate.**

This grant opportunity is limited to capital improvement expenses. The grant will not compensate for indirect costs, overhead or administrative expenses associated with the execution of the program.

**4. Freedom of Information Act/Confidential Information.**

Applications and accompanying materials are subject to disclosure in response to requests received under provisions of the Freedom of Information Act (5 ILCS 140/1 et seq.). Information that could be proprietary, privileged, or confidential commercial or financial information should be clearly identified as such in the application materials. The Department will maintain the confidentiality of that information only to the extent permitted by law.

**5. Other, if applicable.**

Applicants who submit their application by Friday, October 4 will be reviewed by program staff to determine if all required documents have been submitted. Applicants that submit an incomplete

application will be notified via email of the missing documentation and will have the opportunity to resubmit a completed application package prior to the NOFO closure date.

Applications received after Friday, October 4 will NOT be reviewed in advance. All applications received after Friday, October 4 will be reviewed upon closure of the NOFO as part of the standard Merit Review Process outlined in **Section E. Application Review Information**. Applications received after Friday, October 4 will not have the opportunity to resubmit.

Please note: An entity must be registered in the Grant Accountability and Transparency Act (GATA) Grantee Portal, <https://grants.illinois.gov/portal/>, at the time of grant application. It can take multiple weeks to complete the GATA pre-qualifications process. If the applicant seeks a technical review of their GATA pre-qualifications, it is the applicant's responsibility to submit with enough time prior to NOFO closure to correct any GATA pre-qualification deficiencies.

Submission of an application confers no right to an award or to a subsequent grant agreement. The Department is not obligated to award any grants under this program, to pay any costs incurred by the applicant in the preparation and submission of an application or pay any grant-related costs incurred prior to the grant beginning date.

Applicants may submit multiple applications for this opportunity.

## D. Application and Submission Information

### 1. Address to Request Application Package.

Grant application forms are available at the web link provided in the "Grant Application Link" field of this announcement or by contacting the Program Manager:

Leslie Barsema  
Illinois Department of Commerce & Economic Opportunity  
1011 S. 2<sup>nd</sup> Street  
Springfield, IL 62704  
Email: CEO.Sites@illinois.gov

### 2. Content and Form of Application Submission.

A standard application package must be submitted and reviewed by the Department. Each package should contain the following items:

- Uniform Grant Application in fillable PDF format. Signature page must be printed, signed, scanned and submitted with application.
- Uniform Budget utilizing the template provided by DCEO for this project. The entire budget with all worksheets included even if the worksheets are not relevant to the grant opportunity must be submitted with the application materials. Signature page must be printed, signed, scanned and submitted with application.
- Conflict of Interest Disclosure
- Mandatory Disclosures

This Notice of Funding Opportunity also requires the **submission of the following other programmatic specific items as part of a program application that can be found on the website where you accessed the application document:**

- Program Application. Address following information:
  - Project overview
    - **Project name**
    - **Project summary** – list the capital activities that are being proposed as part of this project

- **Project location** – provide information on the site’s development potential and the ideal target industry for the site in the context of your region’s economic development strengths including transportation network, existing and growing industries, and regional workforce
  - **Project impact** – describe how the infrastructure and capital improvements will better prepare the site to sell or lease for future industrial development
  - **Site characteristics**, including
    - Site owner
    - Street address
    - Developable acreage
    - Zoning
    - Current land use
    - Status of buildings on site
    - Miles to nearest highway or interstate
    - Miles to nearest airport
    - Rail-service/rail spur
    - And if known:
      - Electric infrastructure serving the site and available capacity
      - Natural gas infrastructure serving the site and available capacity
      - Water infrastructure serving the site and available capacity
      - Wastewater infrastructure serving the site and available capacity
  - **Additional location factors** – indicate if your project is:
    - Identified in a local or regional plan, and include link to the plan
    - Located in an energy transition community (see definition in *Section H. Other Information*)
    - Located in a DCEO designated Underserved Area<sup>2</sup> (see definition in *Section H. Other Information*)
  - Project information
    - **Budget narrative** with associated work plan – describe how the budget will be used to achieve the infrastructure and capital improvement activities proposed in the project summary
    - **Project timeline** and associated milestones – provide project timeline in months
    - **Project team** – describe the key staff’s relevant experience and their ability to manage comparable grants
    - **Project partners** – list project partners from outside your organization and their role in the project
    - **Existing Due Diligence Documentation** – list any due diligence or studies that have already been completed on the site
- Project Readiness Documentation. Attach the following documents:
- **Site control documentation** (see definition of “site control” in *Section H. Other Information*)
  - **Environmental permits, available environmental reports or maps** – describe information on any known environmental factors impacting the site including brownfield status; nonattainment status; presence of wetlands; location of floodplain; levee status and attach an available environmental materials
  - **Project design or construction documents**, including map of the project site
  - **Map showing existing** roadways on site, utility infrastructure, access to transportation network, or water infrastructure, if feasible

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<sup>2</sup> Illinois Underserved Areas. <https://dceo.illinois.gov/expandrelocate/incentives/underservedareas.html>

- **Contracts or bids** for project site improvements
- **Matching funds** documentation - describe commitment and source of local matching funds
- **Minority inclusion outreach plan** with Business Enterprise Program (BEP) goals
- **Letter(s) of support** from local municipality and community stakeholders.

Please use the Program Application PDF to provide the Project Narrative information. Upload all documents available listed under Project Readiness Documentation

Please note there is a maximum upload of 10 documents in the web form that you submit the application, so combining files may be necessary.

### **3. Unique Entity Identifier (UEI) and System for Award Management (SAM)**

Each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR 25.110(d)) is required to:

- Be registered in SAM. To establish a SAM registration, go to [www.SAM.gov](http://www.SAM.gov) and/or utilize this instructional link: [www.grants.illinois.gov](http://www.grants.illinois.gov) Resource Links tab. SAM.gov registrations must be "public."
- Provide a valid UEI number in the GATA Grantee Portal registration.
- Continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency. The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable UEI and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

### **4. Submission Dates and Times.**

Applications for this opportunity must be submitted by 5:00PM CST on Monday, October 21<sup>st</sup>, 2024.

Application materials must be submitted to the Department via electronic form at <https://app.smartsheet.com/b/form/4d88e3ca5689462bbc1e478caf7dedf4>

The Department is under no obligation to review applications that do not comply with the above requirements. Failure to meet the application deadline may result in the Department returning application without review or may preclude the Department from making the award.

### **5. Intergovernmental Review, if applicable.**

N/A

### **6. Funding Restrictions.**

This opportunity does allow reimbursement of pre-award costs as described in Section B. Funding Information. Other restrictions can be found in Sections A., B., and C.

### **7. Other Submission Requirements.**

Documents stored in Google Docs or other cloud-based servers are not allowed.



Applicants may confirm receipt of the application and documents by contacting the program contact listed in this NOFO.

## E. Application Review Information.

### 1. Criteria.

Grant proposals will be reviewed on a competitive basis. Each proposal will be scored on a 100-point scale. The Department shall consider the following criteria when evaluating the application submittal: Need, Capacity, and Quality.

<b>Need- Identification of stakeholders, facts, and evidence that demonstrate the proposal supports the grant program purpose</b>	
Applicant demonstrates that the project will better prepare the site for future industrial development	12
Project is identified in and aligned with goals of a local or regional plan	8
Project is located in an energy transition community (see definition in <i>Section H. Other Information</i> )	5
Project is located in a DCEO designated Underserved Area <sup>3</sup> (see definition in <i>Section H. Other Information</i> )	5
<b>Capacity- The ability of the applicant to execute the project according to requirements of the grant program</b>	
Team's experience – key staff demonstrates ability to manage comparable grants	8
Budget and workplan – budget and workplan align, are detailed, and are consistent with NOFO eligible activities	7
Match – matching fund sources and availability are documented	5
Timeline – project timeline is clear and reasonable	5
<b>Quality- The totality of features and characteristics of the project that indicate its ability to satisfy the requirements of the grant program</b>	
Demonstration of location's economic development potential based on access to transportation network; regional workforce; alignment with 5-year Economic Plan	12
Project is feasible based on environmental due diligence; due diligence is completed and environmental factors do not raise significant concern for future development	8
Project is feasible based on engineering and design documents provided	8
Applicant documents site control at time of application	7
Project is in Intersect Illinois' Vetted Sites program	4

<sup>3</sup> Illinois Underserved Areas. <https://dceo.illinois.gov/expandrelocate/incentives/underservedareas.html>

Minority inclusion outreach plan with meaningful Business Enterprise Program (BEP) goals in line with the area's demographics	3
Project partners and their roles are listed; letters of support are attached *For-profit and private landowner applicants: at least one letter of support must come from a local municipality confirming the project aligns with the community's economic development goals to receive full points in this category.	3

## 2. Review and Selection Process.

Applicants who submit their application by Friday, October 4 will be reviewed by program staff to determine if all required documents have been submitted. Applicants that submit an incomplete application will be notified via email of the missing documentation and will have the opportunity to resubmit a completed application package prior to the NOFO closure date.

Applications received after Friday, October 4 will NOT be reviewed in advance. All applications received after Friday, October 4 will be reviewed upon closure of the NOFO as part of the standard Merit Review Process outlined in **Section E. Application Review Information**. Applications received after Friday, October 4 will not have the opportunity to resubmit.

Applications will be graded using the Merit Review Process and scored on the criteria specified in Section E.1. The Department will designate an Evaluation Committee to grade each application received for this funding opportunity. The final score of each Committee member will be calculated and an average of all scores will be the final applicant score. Grants will be awarded according to the following process: All applications will be sorted by their Economic Development Region.<sup>4</sup> The highest scoring applications in each Economic Development Region that meet the NOFO requirements will be prioritized for funding. Where the concentration of program-eligible participants justifies it, DCEO reserves the right to award grants to multiple applicants in a given area.

The Merit Based Review process is subject to appeal. However, competitive grant appeals are limited to the evaluation process. Evaluation scores may not be protested. Only the evaluation process is subject to appeal. The appeal must be submitted in writing to the Department within 14 calendar days after the date that the grant award notice has been published. The written appeal shall include the name and address of the appealing party, the identification of the grant and a statement of reasons for the appeal. To file an appeal, applicants must submit the appeal in writing and in accordance with the Merit-Based Application Review Appeals Process listed on the Grant Opportunities page of the DCEO website:  
<https://dceo.illinois.gov/aboutdceo/grantopportunities/meritappealreview.html>.

## 3. Anticipated Announcement and State Award Dates, if applicable.

After the application period is closed, the Department will conduct a merit based review of eligible applications. Successful applicants will receive a Notice of State Award (NOSA) to initiate the grant agreement phase. During this phase, you will be contacted by a grant manager to develop a grant agreement, which can be a months long process depending on complexity, cooperation, and conformity with all applicable federal and state laws.

The Department reserves the right to issue a reduced award, or not to issue any award.

## F. Award Administration Information

### 1. State Award Notices.

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<sup>4</sup> Illinois Department of Commerce Economic Development Regions.  
<https://dceo.illinois.gov/content/dam/soi/en/web/dceo/smallbizassistance/regionspecificassistance/documents/il ecdevregionmap-06-2024.pdf>

The Notice of State Award (NOSA) will specify the funding terms and specific conditions resulting from the pre-award risk assessments and the merit based review process. The NOSA must be accepted in the GATA Portal by an authorized representative of the grantee organization. The NOSA is not an authorization to begin performance or incur costs.

## **2. Administrative and National Policy Requirements.**

**Subrecipients and Subcontractors:** Agreement(s) and budget(s) with subrecipients and subcontractors must be pre-approved by and on file with DCEO. Agreements can be submitted to DCEO when available. Subcontractors and subrecipients are subject to all applicable provisions of the Agreement(s) executed between DCEO and the grantee. The successful applicant shall retain sole responsibility for the performance of its subrecipient(s) and/or subcontractor(s).

**Grant Uniform Requirements:** The Grant Accountability and Transparency Act (30 ILCS 708/1 *et seq.*) (and its related administrative rules, 44 Ill. Admin. Code Part 7000), was enacted to increase the accountability and transparency in the use of grant funds from whatever source and to reduce administrative burdens on both State agencies and grantees by adopting federal guidance and regulations applicable to those grant funds; specifically, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200).

**Procurement:** Grantees will be required to adhere to methods of procurement per the Procurement Standards (2 CFR 200.317 – 2 CFR 200.327).

**Business Enterprise Program:** For grant awards of \$250,000 or more, grantees will be required to comply with the Business Enterprise Program for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/0.01 *et seq.*), which establishes a goal for contracting with businesses that have been certified as owned and controlled by persons who are minority, female or who have disabilities. The Department will work with the grantees to ensure compliance prior to the establishment of the grant agreement as well as through the life of the grant.

**Environmental Review Requirements:** Capital grants will be reviewed to determine environmental review requirements. Based on the scope of the project, the grantees may be required to complete additional environmental approvals before a grant agreement can be initiated.

**Illinois Works Jobs Program Act (30 ILCS 559/20-1 *et seq.*):** For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

**Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*):** Applicants that are awarded grants shall comply with all requirements of the Prevailing Wage Act, including but not limited to, inserting into all contracts for construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers, and mechanics performing work under the award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract. Grantees will be required to report on Prevailing Wage Act compliance on a monthly basis.

**Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.):** All grantees will be required to comply with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.) (the “Act”), which provides that whenever there is a period of excessive unemployment in Illinois (as defined by the Act), if the Grantee is using Grant Funds for (1) constructing or building any public works, or (2) performing the clean-up and on-site disposal of hazardous waste for the State of Illinois or any political subdivision of the State, then the Grantee shall employ at least 90% Illinois laborers on such project. Illinois laborers refers to any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident. Grantees may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available, or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the grant manager within the first quarter of the Award Term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of the Grantee; and (d) be approved by DCEO in consultation with the Illinois Department of Labor. In addition, every contractor on a public works project or improvement or hazardous waste clean-up and on-site disposal project in this State may place on such work no more than 3 (or 6 in the case of a hazardous waste clean-up and on-site disposal project) of the contractor’s regularly employed non-resident executive and technical experts.

### **3. Reporting.**

#### **Periodic Performance Report (PPR) and Periodic Financial Report (PFR)**

Grantees funded through this NOFO are required to submit in the format required by the Grantor, at least on a quarterly basis, the PPR and PFR electronically to their assigned grant manager. The first of such reports shall cover the first three months after the award begins. Pursuant to 2 CFR 200.328, Periodic Financial Reports shall be submitted no later than 30 calendar days following the period covered by the report. Pursuant to 2 CFR 200.329, Periodic Performance Reports shall be submitted no later than 30 calendar days following the period covered by the report. Any additional reporting requirements will be disclosed in the NOSA. Grantees are required within 45 calendar days following the end of the period of performance to submit a final closeout report in the format required by the Grantor (See 2 CFR 200.344).

#### **Monitoring**

Grantees funded through this NOFO are subject to fiscal and programmatic monitoring visits by the Department in accordance with 2 CFR 200.337. They must have an open-door policy allowing periodic visits by Department monitors to evaluate the progress of the project and provide documentation upon request of the monitor. Program staff will also maintain contact with participants and monitor progress and performance of the contracts. The Department may modify grants based on performance.

#### **Audit**

Grantees shall be subject to Illinois’ statewide Audit Report Review requirements. Terms of the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules set forth under the Grant Accountability and Transparency Act shall apply (See 30 ILCS 708/65(c)).

## **G. State Awarding Agency Contact(s)**

Grant Help Desk  
Illinois Department of Commerce & Economic Opportunity  
Email: [CEO.GrantHelp@illinois.gov](mailto:CEO.GrantHelp@illinois.gov)

## **H. Other Information, if applicable**

**Economic Development Organization** is defined as an organization whose primary purpose is to support the economic development of a community or region. To demonstrate this eligibility status, DCEO will review the applicant’s articles of incorporations, charter, resolutions, bylaws, and/or other documents that may be relevant to establish the primary purpose of the organization.

**Site Control** is demonstrated by submitting documentation that proves the applicant either 1) owns the site (land title, rights-of-way, permanent easement), 2) has a written agreement to acquire the site, 3) has the site under option for a minimum of three years, or 4) has documentation from landowner demonstrating the applicant's authority to make site improvements. DCEO will review all site control documentation to establish sufficient site control for the purposes of this program.

**Underserved Area** is defined as a census tract which meets one of the following four tests: 1) Poverty rate of at least 20%; or 35% or more of the families with children in the area are living below 130% of the poverty line, according to the latest American Community Survey; or At least 20% of the households in the area receive assistance under the Supplemental Nutrition Assistance Program (SNAP); or Average unemployment rate that is more than 120% of the national unemployment average, for a period of at least two (2) consecutive calendar years preceding the date of the application. A map of Illinois Underserved Areas can be found here: <https://dceo.illinois.gov/expandrelocate/incentives/underservedareas.html>

**Energy Transition Community** is defined as a host city or county of a plant/mine that has closed or significantly reduced operations in the past 6-years, or has announced a closure or significant reduction in the next 6 years.

<b>Name of Plant/Mine</b>	<b>Host City or County</b>
Red Hawk Mine	Jackson County
Coffeen Power Plant	Montgomery County
Duck Creek Power Plant	Fulton County
Havana Power Plant	Mason County
Hennepin Power Plant	Hennepin
Blackhawk Mine	Randolph County
Cottage Grove Mine	Saline County
Mine Wildcat Hills U/G Mine	Saline County
Shay #1 Mine	Macoupin County
Eagle River #1 Mine	Saline County
E.D. Edwards Power Plant	Peoria County
Joppa Steam Plant	Massac County
Waukegan Power Plant	Waukegan
Will County Power Plant	Romeoville
Midwest Electric Power Inc	Massac County
Joliet Generating Power Plant	Will County
SIPC – Lake of Egypt	Williamson County
Viper Mine	Logan County
City Water, Light & Power	Springfield
Baldwin Generating Center	Randolph County
Kincaid Generation	Christian County
Newton Power Plant	Jasper County
Powerton Station	Tazewell County
Russellville Mine	Crawford County