



# Illinois Department of Commerce & Economic Opportunity

JB Pritzker, Governor

## Regional Site Readiness Program - CAPITAL READY NOFO: 3429-2862 Program Application

Directions: Complete this program application and submit as part of your application to the Regional Site Readiness Program - Planning. Detailed information on the program and submission requirements can be found in the Notice of Funding Opportunity (NOFO). Please attach additional pages as requested in the NOFO.

Legal/Common Name:

Project Name:

### Section 1: Project Overview

**Project summary** - list the capital activities that are being proposed as part of this project

**Project location** – provide information on the site's development potential and the ideal target industry for the site in the context of your region's economic development strengths including transportation network, existing and growing industries, and regional workforce

**Project impact** – describe how the infrastructure and capital improvements will better prepare the site to attract industrial development

**Site characteristics** - Site owner; Street address; Acreage; Zoning; Current land use; Status of buildings on site.  
 Use this table to list all parcels that make up a 50+ acre project site. If multiple parcels make up project site, please use multiple lines of the table. If more than 5 parcels make up a project site, please attach an additional PDF with the below information.

Owner*	Street Address	Developable Acreage	Zoning	Land Use	Building on property?
1.					
2.					
3.					
4.					
5.					

*\*If you do NOT own the site at time of application and are NOT submitting a partnership agreement with the property owner listed above, please note that no grant funds will be dispersed until proof of ownership is submitted to DCEO. Grantees take on all costs at their own risk and will not be reimbursed for any funds expended until ownership documentation is provided.*

For your project site, please provide:

- 1) Miles to the nearest highway or interstate; 2) Miles to the nearest airport; 3) Miles to the nearest rail facility or rail spur

For your project site, please list the service provider and available capacity for the following utilities, if known:

- 1) Electric; 2) Natural gas; 3) Water; 4) Wastewater



## Project Information

**Budget narrative with associated work plan** – describe how the budget will be used to achieve the infrastructure and capital improvement activities proposed in the project summary

**Project timeline and associated milestones** – provide project timeline in months

**Project team** – describe the key staff's relevant experience and their ability to manage comparable grants

**Project partners** – list project partners from outside your organization and their role in the project

**Existing Due Diligence Documentation** – list any due diligence or studies that have already been completed on the site



Project Readiness Documentation. Attach the following documents and provide any narrative explanation below:

**Site control** documentation

**Environmental permits** or available environmental reports. Describe information on any known environmental factors impacting the site including brownfield status; nonattainment status; presence of wetlands; location of floodplain; levee status

Project Readiness Documentation. Attach the following documents and provide any narrative explanation below:

**Project design** or construction documents, including map of the project site

**Map** showing existing roadways on site, utility infrastructure, access to transportation network, easements, or water infrastructure, if feasible

Project Readiness Documentation. Attach the following documents and provide any narrative explanation below:

**Contracts or bids** for project site improvements

**Matching** funds documentation. Describe commitment and source of matching funds below.

Project Readiness Documentation. Attach the following documents and provide any narrative explanation below:

**Minority inclusion outreach plan** with meaningful Business Enterprise Program goals in line with area demographics

**Letter(s) of support** from local municipality and community stakeholders. List attached letter(s) of support below.

*\*For-profit and private landowner applicants: at least one letter of support must come from a local municipality confirming the project aligns with the communities economic development goals to receive full points in this category*