



Illinois Department of Commerce & Economic Opportunity

JB Pritzker, Governor

Regional Site Readiness Program - PLANNING NOFO: 3429-2863 Program Application

Directions: Complete this program application and submit as part of your application to the Regional Site Readiness Program - Planning. Detailed information on the program and submission requirements can be found in the Notice of Funding Opportunity (NOFO). Please attach additional pages as requested in the NOFO.

Legal/Common Name:

Project Name:

Section 1: Project Overview

Project summary - list the planning and due diligence activities that are being proposed as part of this project

Project location – provide information on the site's development potential and the ideal target industry for the site in the context of your region's economic development strengths including transportation network, existing and growing industries, and regional workforce

Project impact – describe how the planning and due diligence will better prepare the site for future improvements or marketing of the site

Site characteristics - Site owner; Street address; Acreage; Zoning; Current land use; Status of buildings on site. Use this table to list all parcels that make up a 50+ acre project site. If multiple parcels make up project site, please use multiple lines of the table. If more than 5 parcels make up a project site, please attach an additional PDF with the below information.

Owner*	Street Address	Acreage	Zoning	Land Use	Building on property?
1.					
2.					
3.					
4.					
5.					

*If you do NOT own the site at time of application and are NOT submitting a partnership agreement with the property owner listed above, please note that no grant funds will be dispersed until proof of ownership is submitted to DCEO. Grantees take on all costs at their own risk and will not be reimbursed for any funds expended until ownership documentation is provided.

Project Information

Budget narrative with associated work plan – describe how the budget will be used to achieve the planning and due diligence activities proposed in the project summary

Local match – describe commitment and source of matching funds and attach match documentation

Project timeline and associated milestones – provide project timeline in months

Project team – describe the key staff's relevant experience and their ability to manage comparable grants

Project partners – list project partners from outside your organization and their role in the project

Existing Due Diligence Documentation – list any due diligence or studies that have already been completed on the site

Environmental factors – information on any known environmental factors impacting the site including brownfield status; nonattainment status; presence of wetlands; location of floodplain; levee status

Please attach the following three documents, if applicable, and provide any narrative explanation below:

Site control documentation

Map showing existing roadways on site, utility infrastructure, access to transportation network, easements, or water infrastructure, if feasible

Letter(s) of support from local municipality and community stakeholders

**For-profit and private landowner applicants: at least one letter of support must come from a local municipality confirming the project aligns with the communities economic development goals to receive full points in this category.*