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| **APPLICANT INFORMATION** |
| **APPLICANT NAME** |       |
| **CONTACT INFORMATION** |       |
| **AMOUNT REQUESTED** |       |

ATTACHMENT A REQUIREMENTS:

* Executive Summary
* Technical Proposal (Attachment)
* Project Implementation Plan
* Additional Information / Exhibits (Optional)

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| **EXECUTIVE SUMMARY:** Provide A 500-word summary of the project goals and objectives which demonstrates the applicant’s ability to meet the primary goals of the program. The applicant should articulate their ability to coordinate an *electric vehicle (EV) career and technical education pilot program* that supports EV employers in Normal Illinois that are seeking to recruit, hire, train and upskill workers**.** |
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| TECHNICAL PROPOSAL: Provide a narrative attachment as the technical proposal that that includes the following information as applicable. |

1. *Capacity*
2. Provide detailed information to demonstrate your ability to successfully manage grants of a comparable scale and scope.
3. Provide detailed information to demonstrate your ability to effectively deliver quality workforce training targeted for electric vehicle employers.
4. *Need*
5. Provide information to demonstrate how the project will provide effective workforce development training opportunities for prospective trainees.
6. Provide information to demonstrate how the project will align workforce development training with the needs of electric vehicle employers.
7. *Project Quality / Work Plan*
8. Provide a description of how the program requirements outlined in Part A of the NOFO and outlined below will be planned and implemented.
* Employer Engagement
* Electric Vehicle Career Pathway Strategy Development
* Electric Vehicle Career Curriculum Development and Customization
* Participant Outreach and Recruitment
* Participant Career Planning
* Participant Assessments and Individual Service Strategies
* Participant Training
* Participant Supportive Service / Barrier Reduction Funds
* Participant Placement
* Participant Follow Up
1. Provide information regarding the anticipated services levels and performance goals outlined in Part A of the NOFO and outlined below as applicable to your project plan. Please add any additional performance goals and measures as applicable. Provide information to demonstrate that the outcome projections will support the Department’s Workforce, Technology and Economic Development priorities as outlined in Part A of the NOFO.
* Number of youth enrolled in the program
* Number of youth completing the program
* Number of youth obtaining credential(s)
* Number of youth that achieve a measurable skill gain
* Number of youth that are placed in post-secondary education
* Number of Industry Sector Strategies Supported
* Number of EV Training Programs Developed
* Number of EV Training Program Customized
* Number of CV Career Pathway Sequences Developed
* Number of EV Registered Apprenticeship Programs Developed
* Number of EV Pre-Apprenticeship Programs Developed
* Other (describe)
1. Provide a brief budget narrative to justify the proposed costs
	* the proposed project costs in relationship to planned outcomes
	* the reasonableness of the costs in relation to the proposed activities

*NOTE: Question 3c of the technical proposal provides the applicant with an opportunity to justify the proposed budget Applicants must also complete the Uniform Budget Template to detail the budget and provide a brief description of each cost.*

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| **PROJECT IMPLEMENTATION PLAN:** Grant applications must include an implementation plan that at a minimum includes the major project activities, timelines for completion of the activities, the staff responsible for performing the activities and the deliverable associated with the project activity. [Expand Table or provide an alternative format] |
| **ACTIVITY** | **TIMELINE** | **RESPONSIBLE STAFF** | **DELIVERABLE** |
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