

2 "Bell, Wendy" (2857917952)

00:00:29.970 --> 00:00:49.970

Alright, good afternoon, everyone. We are so glad to have a whole lot of people join us for the community development block grant competitive application workshop. I'm Wendy Bell I'm the deputy door.

3 "Bell, Wendy" (2857917952)

00:00:49.970 --> 00:01:08.910

Director for the Office of Community development. And along with me today then I want to take the 1st I want to take the opportunity to introduce our new assistant deputy director, so glad to have Terry Bailey join us.

4 "Bell, Wendy" (2857917952)

00:01:08.910 --> 00:01:28.910

Along with Terry is, is Kurt Camororow, our program manager for the office of community development, the public infrastructure program, and we have grant managers for the housing rehab program, Jeff Davis, and Ed Cross. We also have from the Office of accountability.

5 "Bell, Wendy" (2857917952)

00:01:28.910 --> 00:01:53.100

Caitlin justice. And so she will be speaking specifically about accountability. I'm gonna go ahead and share my screen.

6 "Bell, Wendy" (2857917952)

00:01:53.100 --> 00:02:13.100

Okay, a few housekeeping pieces. 1st of all, you are all on mute. Please stay on mute unless I unmute you. Along with that then, Please put your name in the chat.

7 "Bell, Wendy" (2857917952)

00:02:13.100 --> 00:02:34.820

Along with the along with your email and that way we can make certain that we have your information. Then we have, we'd also like to to let you know that your attendance is being monitored. I've already introduced the presenters. I also want to take a minute to talk about the agenda.

8 "Bell, Wendy" (2857917952)

00:02:34.820 --> 00:02:54.950

So we're going to talk about the grant accountability and Transparency Act and why we're going off to other things here. I don't know. Hang on. Alright, we're gonna talk about the grant accountability and Transparency Act. We're gonna.

9 "Bell, Wendy" (2857917952)

00:02:54.950 --> 00:03:15.816

To talk about the objectives for the CDBG program, the policies and requirements. We are going to also then talk about public infrastructure application requirements, housing rehabilitation application requirements. And along the way then we will be pausing after each of those segments.

10 "Emily" (1052504064)

00:03:15.816 --> 00:03:17.168

To answer questions.

11 "Bell, Wendy" (2857917952)

00:03:17.168 --> 00:03:24.450

So please put your questions in the chat and we will find them there and do our best to answer them. Okay.

15 "Caitlin Justice" (3613091328)

00:04:25.933 --> 00:04:29.734

I am unmuted and ready to roll. All right, that is.

16 "Bell, Wendy" (2857917952)

00:04:29.734 --> 00:04:35.794

Great, let's get down here to what you're gonna visit about. All right. Perfect.

17 "Caitlin Justice" (3613091328)

00:04:35.794 --> 00:04:54.709

So like Wendy said, my name is Caitlin Justice. I'm with the Office of accountability here at DCEO, and I do have my colleague Amber Brotton on the call as well, and she'll be placing some resource links into the chat as I go through the slides, you'll be able to either copy over those.

18 "Caitlin Justice" (3613091328)

00:04:54.709 --> 00:05:10.349

Bookmark those links and have them for reference at a later time. So, my portion of the presentation, we're gonna be discussing data in the data grantee portal, pre qualification and some other requirements.

19 "Caitlin Justice" (3613091328)

00:05:10.349 --> 00:05:30.349

Alright, we're gonna overview of the DCEO grant process. We're gonna discuss the data grantee portal, pre qualification requirements, and briefly discuss the notice of funding opportunity and what information you can find in that document. We're also going to discuss what to expect.

20 "Caitlin Justice" (3613091328)

00:05:30.349 --> 00:05:53.659

After receiving a grant award with DCEO. Next. So this slide is a big picture overview of the DCEO grant process from pre qualification all the way to a closeout of the grant. So all pre qualification items must be in good state.

21 "Caitlin Justice" (3613091328)

00:05:53.659 --> 00:06:13.049

A fiscal and administrative risk assessment is due every state fiscal year in the data grantee portal. And then once those pre qualification items are in place, then it's time to submit your application documents. Those application documents are reviewed by a merit review committee.

22 "Caitlin Justice" (3613091328)

00:06:13.049 --> 00:06:33.049

And every applicant will receive notice from DCEO if they will be awarded the grant they applied for or not. So then next we'll move on to the grant agreement. All applicants that are to be awarded the grant will receive a notice of state award or a NOSA, and to accept that in the data grantee portal.

23 "Caitlin Justice" (3613091328)

00:06:33.049 --> 00:06:53.599

So after that your assigned DCEO grant manager will begin developing your grant agreement. This document lays out all the project expectations and grant requirements. The grantee will review and sign that grant agreement and then return it to DCEO who then reviews and signs the grant agreement and then.

24 "Caitlin Justice" (3613091328)

00:06:53.599 --> 00:07:05.452

And at that point, the grant agreement is considered executed. So as the grantee begins, implementing project objectives periodic financial reports, and performance reports will be due.

26 "Caitlin Justice" (3613091328)

00:07:08.817 --> 00:07:14.637

And other DCEO staff will review and accept documents or may ask for additional document.

27 "TIM THOMAS" (1195132160)

00:07:14.637 --> 00:07:16.654

The grantee.

28 "Caitlin Justice" (3613091328)

00:07:16.654 --> 00:07:35.689

Is then reimbursed for any expenditures listed in those reports. Monitoring is also needed for adherence to the terms and conditions of the grant agreement. You'll also be expected to do an annual audit report which will be due in the data grantee portal, and then the final step, the grant will be closed or possibly.

29 "Caitlin Justice" (3613091328)

00:07:35.689 --> 00:07:58.639

Extended once that grant period ends. Next slide. So what is GADA? You may have heard this term before or perhaps this is the 1st time you're hearing about data. So Gada is the grant accountability and Transparency Act, which adopted the federal grant guidance and regulations codified at.

30 "Caitlin Justice" (3613091328)

00:07:58.639 --> 00:08:18.415

To CFR part 200. So by applying the federal guidance to the Illinois state grants, the guidance removes duplicative processes as well as increases accountability and transparency among all Illinois state agencies. Next slide.

31 "Caitlin Justice" (3613091328)

00:08:20.873 --> 00:08:48.276

The data grantee portal is a statewide grant management system. This system is used for grant activity across all agencies. So if you are brand new to the portal, you'll want to click on the button in the middle labeled create account. If you already have a portal account, you'll want to click on the button to the left that says grantee portal login. Next slide.

32 "Caitlin Justice" (3613091328)

00:08:48.851 --> 00:09:09.711

So if like I said, if you're brand new to the Gada portal, I definitely recommend that you check out the Gada new user

guide. This is a PDF that contains step by step instructions for registering in the portal, as well as answering common questions. That link is on the slide and in the chat. This guide is helpful not only for new users.

33 "TIM THOMAS" (1195132160)

00:09:09.711 --> 00:09:12.694

But the current portal users as well.

34 "Caitlin Justice" (3613091328)

00:09:12.694 --> 00:09:28.979

We do get a lot of questions in the help desk for our portal users. Maybe they have left your entity and you need to be have access to the portal now. You can use this guide for those steps into ensuring that you don't lose your portal access.

35 "Caitlin Justice" (3613091328)

00:09:28.979 --> 00:09:48.979

I also recommend checking out Gada.illinois.gov, which is a website created by the grant accountability and transparency unit at the governor's office of Management and budget. So this unit is considered the statewide experts on all things grants and data. They have a large amount of information.

36 "Caitlin Justice" (3613091328)

00:09:48.979 --> 00:10:08.639

Manuals and references on several grants subjects. They also have developed a learning system that you can go through that's self paced about all different facets of the grant life cycle, so that's a great resource especially if you were just starting out and wanted to learn a little bit more about grants.

37 "Caitlin Justice" (3613091328)

00:10:08.639 --> 00:10:28.639

Next slide. So what do we mean when we say pre qualification? The state of Illinois has defined a set of requirements for all organizations seeking to receive grant funding. So pre qualification demonstrates that an organization has met all legal requirements.

38 "Caitlin Justice" (3613091328)

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Requirements and has obtained all of the necessary registrations. Pre qualification status must be 1st be obtained by the organization, but the status must then be maintained throughout the life of your grant or if your organization wishes to come to continue to apply for and receive grant funds. Pre qualification status must be met by the close of the grant application.

39 "Caitlin Justice" (3613091328)

00:10:52.729 --> 00:11:22.099

In which you are applying. This means that your organization has met all of the outlined requirements by the time the grant application is to be reviewed. Next slide. So let's look at the screenshot example of how pre qualification looks in the data grantee portal. The items in red require action by the entity and need to be addressed. So in this case, it's the sam.gov account.

40 "Caitlin Justice" (3613091328)

00:11:22.099 --> 00:11:49.399

And the Illinois Secretary of state registration that are in red, and this needs to be addressed by the grantee themselves. So to the right of each red box is a help button. Please refer to this help button to receive more information on how to fix your issue. The items in yellow is being evaluated by the state and those are considered pending. Any item in yellow should automatically update within the next.

41 "Caitlin Justice" (3613091328)

00:11:49.399 --> 00:12:09.399

Day or two, the data system does sink nightly around 07:00 p.m.. So if you make any changes or have any updates,

those won't take effect until that cycle is complete. So typically next business day. So with these items that are clearly outlined in the portal, potential grantees are equipped with the information.

42 "Caitlin Justice" (3613091328)

00:12:09.399 --> 00:12:29.399

Then they need to correct these errors and to work toward pre qualification. I also want to point out if you find yourself not sure like if you have items in red and you click that help button and you're not exactly sure who to reach out to, if DCEO is your cognizant agency, that would be the DCEO grant help.

43 "Caitlin Justice" (3613091328)

00:12:29.399 --> 00:12:49.399

Their information will be provided once you click on that help button and you can reach out to the help desk for guidance on your next steps as well. And Amber put that email address we forgot the period in there, Amber. There we go. She got the updated email address in the chat if you want to copy that down.

44 "Caitlin Justice" (3613091328)

00:12:49.399 --> 00:13:10.489

One as well. Next slide. So 1st up is Sam.gov account, which is the big one. I think in the help desk at least we do see a lot of questions as it relates back to sam.gov. An entity must have an active registration with the system of award man.

45 "Caitlin Justice" (3613091328)

00:13:10.489 --> 00:13:30.489

Management or better known as Sam.gov Sam.gov registrations must be validated annually. Your Sam.gov registration should be set to public and not private. If your sam.gov registration is not set to public, the federal site cannot properly sync with the data site.

46 "Caitlin Justice" (3613091328)

00:13:30.489 --> 00:13:57.169

It's also in the Illinois administrative code that all registration should be set to public. Your UEI number is issued by sam.gov. It's an alphanumeric number that identifies your entity and you're gonna need this number to register on the state data grantee portal. I also want to note the difference between signing up with sam.gov and actually.

47 "Caitlin Justice" (3613091328)

00:13:57.169 --> 00:14:30.209

Registering. So signing up with Sam.gov will provide the grantee with the UEI, but it does not mean the account is fully registered. So when you're signing up and it being issued your UEI, that is usually a one to three business day turnaround. Registration is when you have to log back in and complete the ten and cage code validation as well as other processing validation, and that portion of sam.gov can take seven to ten business days for approval.

48 "Caitlin Justice" (3613091328)

00:14:30.209 --> 00:14:49.619

And grantees will receive an alert once the registration is active. They communicate via email, so if you are submitting your registration, just be sure to look in your inbox and your spam inbox from anything that has it@Sam.gov email address.

49 "Caitlin Justice" (3613091328)

00:14:49.619 --> 00:15:09.619

Next slide grantees are required to have a federal employer identification number known as a feed number. This number is used to identify a business entity and the IRS provides fees free of charge.

50 "Caitlin Justice" (3613091328)

00:15:09.619 --> 00:15:32.496

A grantee can be placed on the theme lock list for non compliance such as delinquent audit reports. So once you add your fee to the Gada grantee portal, NO further action is needed. Our system verifies with sam.gov automatically for

your fee number. Next slide.

51 "Caitlin Justice" (3613091328)

00:15:37.412 --> 00:16:05.189

Next slide, yeah, there we go. The federal excluded parties list identifies entities excluded from receiving federal contracts, subcontracts, and other types of federal and non federal financial assistance or benefits. Exclusions can also be referred to as suspensions or debarments. So grantees are placed on this list for non compliance and they will not be removed until certain conditions are met or until the issues are fixed.

52 "Caitlin Justice" (3613091328)

00:16:05.189 --> 00:16:21.809

Organizations on this list are banned from doing business with any federal grant for an indefinite period. The federal excluded parties list is available and searchable on sam.gov. Next slide.

53 "Caitlin Justice" (3613091328)

00:16:21.809 --> 00:16:41.809

Next up is secretary of state. So to do business with the state of Illinois, entities must be registered with the Illinois Secretary of State and obtain a certificate of goodstanding. The certificate of goodstanding demonstrates that the entity exists and that's in full compliance with state regulations. You can register with the secretary of.

54 "Caitlin Justice" (3613091328)

00:16:41.809 --> 00:17:04.999

State@ILSOS.gov. Secretary of State's website has a special section of business resources that can assist organizations to obtain their certificate of goods standing. An exception to the secretary of state requirement is governmental entities. They are not required to obtain a certificate of good standing, so.

55 "Caitlin Justice" (3613091328)

00:17:04.999 --> 00:17:29.149

This requirement is just for nonprofits and businesses. And then it's also important to note that your entity type on your secretary of state registration needs to match the entity type that you input into the data grantee portal. You're also assigned a file ID from the secretary of state. So you need to make sure that matches on your certificate of good standing and.

56 "Caitlin Justice" (3613091328)

00:17:29.149 --> 00:17:49.149

Also in the data grantee portal. We do get a lot of questions in the help desk, where their secretary of state status is read as not found. They are registered, but in the portal, maybe they've selected the wrong entity type. Maybe they selected LLC but they're registered with the secretary state as a corporation. So easy.

57 "Caitlin Justice" (3613091328)

00:17:49.149 --> 00:18:16.789

Fixed for us. If you just reach out to the help desk, if you find yourself in that situation, we're happy to fix that, get that fixed for you. Next slide next item on the pre qualification list is the Illinois stock payment list. So to be on this list means that an organization has fallen out of compliance in pre qualified status. So if you find your entity on this list.

58 "Caitlin Justice" (3613091328)

00:18:16.789 --> 00:18:36.789

That means that your entity is not in pre qualified status. If you do find yourself on this list, you cannot receive any further funding. The grantee may not apply for any other grants or edit or execute any grant agreements while on the list. If you do find yourself in a status that says.

59 "Caitlin Justice" (3613091328)

00:18:36.789 --> 00:19:05.929

On list. It's likely something that can be fixed. Usually with the submission of a missing item, which could be a grant

report or audit report. Your 1st form of contact is contacting your grant manager or your cognizant agency. You can find your cognizant agency in the data grantee portal. If DCEO is your COG agency, then the help desk will be your go to to helping you to get your issues fixed and identified and.

60 "Caitlin Justice" (3613091328)

00:19:05.929 --> 00:19:27.079

Fixed. Next slide, please. The Illinois Department of Healthcare and Family Services are DHFS, they have the authority to impose sanctions on entities and individuals. Those organizations on the DHFS sanctioned list are not eligible.

61 "Caitlin Justice" (3613091328)

00:19:27.079 --> 00:19:47.079

For Medicaid reimbursement. The sanction is usually the result of administrative action taking it against the organization in question if they are found to be in violation of administrative rule, civil law or criminal defense. If your entity is on this list, you will not be pre qualified in your not.

62 "Caitlin Justice" (3613091328)

00:19:47.079 --> 00:20:09.689

Not eligible for state of Illinois grant funding. The type of sanctions they could impose are suspensions, terminations, barment, and exclusions. Next slide. Some other tips in the data grantee portal, so be sure to maintain your current and accurate contact list in the portal. You.

63 "Caitlin Justice" (3613091328)

00:20:09.689 --> 00:20:24.719

Want to make sure that the right people at your organization have access to your portal page and they are receiving notifications. So in this screenshot, you can see the button in the portal called manage, will allow you to manage the portal access.

64 "Caitlin Justice" (3613091328)

00:20:24.719 --> 00:20:44.719

You'll also want to confirm that your entity's fiscal year end date is accurate in the data portal. This will become important when it's time to submit your audit, and you can let us know if you have any questions on that. We do recommend at least two users, two full portal users from your entity in case someone's out of the office.

65 "Caitlin Justice" (3613091328)

00:20:44.719 --> 00:21:15.139

As for an extended period of time or maybe they leave the organization someone still has access to the portal. So at minimum, we recommend at least two to have full portal access. Next slide please. So on to the notice of funding opportunity or NO fo. So this document outlines all the important details of the program and how to apply, including program description, funding information, eligibility information.

66 "Caitlin Justice" (3613091328)

00:21:15.139 --> 00:21:35.809

Application submission information, application review, information, award information, your state awarding agency contacts, and any other information that's applicable. Other NO fos can be found in the catalog of state financial assistance or the CSFA.

67 "Caitlin Justice" (3613091328)

00:21:35.809 --> 00:21:58.892

You can find this in the state data grantee portal if you click on the CSFA ribbon at the top of the page. Next slide. There is a comment that somebody's losing audio. Can you let me know if you can still hear me, ok, with the thumbs up?

68 "Caitlin Justice" (3613091328)

00:22:00.771 --> 00:22:22.379

Anybody? Still good? Okay, I see thumbs up, so, ok. So next up where to find NO fos. So, all NO fos that are associated with DCEO are found on the DCEO grantee resource site. We have that link in the chat and then this is a screen grab, from our website.

69 "Caitlin Justice" (3613091328)

00:22:22.379 --> 00:22:42.379

Next slide, please. Application submission tips. So the Nofo contains all the necessary information for application submission. We have specific each NO has specific requirements on how to submit.

70 "Caitlin Justice" (3613091328)

00:22:42.379 --> 00:23:02.379

So I'm sure Wendy and the group will be going into how to submit. Some of our programs are electronic submittals. They are time stamped with a deadline, so just be cognizant of that end date and when you have to have things either post marked or submitted electronically.

71 "Caitlin Justice" (3613091328)

00:23:02.379 --> 00:23:27.529

And they will go into further detail on this Snowfo and how to submit that information. Next slide. I touched briefly on this earlier, the fiscal and administrative internal control questionnaire or the ICQ. This is to be completed in the data grantee portal annually to assess the grantee's ability to manage grants.

72 "Caitlin Justice" (3613091328)

00:23:27.529 --> 00:23:54.289

And the results are used by all state agencies, but it only needs to be completed once per state fiscal year. The result of the questionnaire may result in specific conditions. This helps to mitigate risk and it builds grantee capacity. So it's not used punitively and will not affect whether your entity will receive an award. The questionnaire will ask questions about the following categories, your quality.

73 "Caitlin Justice" (3613091328)

00:23:54.289 --> 00:24:19.319

Of management system, your financial and programmatic reporting, ability to effectively implement requirements and audits. Next slide. So post award requirements, so all post award requirements will be laid out for you to review in your grant agreement. You will know what items need to be due and when.

74 "Caitlin Justice" (3613091328)

00:24:19.319 --> 00:24:39.319

So throughout the life of your active grant, you're gonna be submitting periodic financial reports and periodic performance reports to your grant manager. The reporting frequency varies and those dates will be outlined in your grant agreement. Please keep in mind that an audit will be required for grantees when.

75 "Caitlin Justice" (3613091328)

00:24:39.319 --> 00:25:05.639

And they have stated expenditures during their fiscal year. So every entity will be required to submit a consolidated year end financial statement and audit. You will also upload those documents to the data grantee portal. Just keep in mind that there will likely be a cost associated with an audit and the grantee is responsible for those expenses. Next slide.

76 "Caitlin Justice" (3613091328)

00:25:05.639 --> 00:25:25.639

This is a chart of the different audit types and submission deadlines. The type of audit that's needed is specific to your entity. It's determined through a questionnaire called the certification form, which is completed in the data grantee portal. This table just identifies the type of audit.

77 "Caitlin Justice" (3613091328)

00:25:25.639 --> 00:25:43.649

But the certification form in the portal will guide you through that process. The certification is step one of the audit. It is due before the actual due date of the audit, so DCEO or your agency knows what type of audit to expect from your entity.

78 "Caitlin Justice" (3613091328)

00:25:43.649 --> 00:26:03.649

Next slide. And as we wrap up, you have many resources available to you as a grantee throughout the life of your grant. The DCEO resource site can be found at the link on the slide and in the chat. Our resource.

79 "Caitlin Justice" (3613091328)

00:26:03.649 --> 00:26:27.229

Your site contains short video tutorials, reference sheets, and manuals on many of the topics that I discussed today. I know that was a lot of information that we threw at you in a short amount of time, so I highly recommend checking out the video training and resource library portion of our DCEO website. It breaks down all these topics into shorter videos.

80 "Caitlin Justice" (3613091328)

00:26:27.229 --> 00:26:47.229

The PDFs that are associated and there's narrative forms so if you learn better via narrative form than a visual form, you can definitely use those as well. But you can check those out at on your own time. We also offer trainings. We have a office hours that we have every Tuesday at 02:00 P.M..

81 "Caitlin Justice" (3613091328)

00:26:47.229 --> 00:27:19.519

It is virtual where anybody can log on and ask any grant related questions. If they are programmatic in nature, we do forward those on to the program. We're a more general help desk where we can answer very general questions, but if you have one that's specific, we'll put you in contact with the appropriate person. We also offer pre qualification on the 1st Wednesday of the month. It is at 9aM. It's virtual as well and then.

82 "Caitlin Justice" (3613091328)

00:27:19.519 --> 00:27:39.519

On the 3rd Wednesday of the month we do a revolving topic training. So that training differs each month based on the feedback that we receive from participants. So, our next upcoming training will be next week and it is on how to complete a, how to write a.

83 "Caitlin Justice" (3613091328)

00:27:39.519 --> 00:28:01.339

Grant application. The link to sign up will be in the chat if you're interested in signing up for any of those trainings, and then we'll also get the link in there one more time of our help desk, so you can reach out to us at any time. We are a virtual help desk, but we are manned Monday through Friday regular business hours, so if you have any questions.

84 "Caitlin Justice" (3613091328)

00:28:01.339 --> 00:28:21.339

Feel free to reach out to us and we can help get you on your way and answer your questions. That's all I have for my portion of the presentation. I have, oh, actually do see one question in the chat, so it says, what if a community does not do an audit? So if you receive state of Illinois grant funds, you are expecting.

85 "Caitlin Justice" (3613091328)

00:28:21.339 --> 00:28:42.949

Needed to complete an audit. So the threshold depends on the amount of expenditures made in that audit period, so you will be responsible for completing an audit. It could be a cipher only audit, which is less than \$500000. That does not necessarily have to be completed by an audit firm, but.

86 "Caitlin Justice" (3613091328)

00:28:42.949 --> 00:29:02.949

It just depends on the amount of expenditures made. If you haven't engaged with an audit firm yet or if you're thinking about applying for state of Illinois grants, I would get that conversation rolling as soon as possible, so that way you have an established relationship and an engagement letter from an audit firm if you have not done.

87 "Caitlin Justice" (3613091328)

00:29:02.949 --> 00:29:22.295

And so already. Any other questions in the chat or hands raised? Okay, well if anything comes up after the presentation, you can reach out to the help desk too.

88 "Bell, Wendy" (2857917952)

00:29:22.295 --> 00:29:32.339

Thank you Caitlin and Amber. You did a great job. We truly appreciate it. It was very thorough, obviously because we had very few questions, so we appreciate you.

89 "Bell, Wendy" (2857917952)

00:29:32.339 --> 00:29:52.339

We're gonna go ahead and move on to the main portion of the program, so to speak, and talk about the community development block grant programs. 1st of all, I want to explain where you can find the NO fos and.

90 "Bell, Wendy" (2857917952)

00:29:52.339 --> 00:30:13.619

And the application. Caitlin did mention the possibility of where you can find grants so you can go to this specific screen on the DCO website where it says DCO grants and you will want to click on where it says apply for funding, and you will come down and you're gonna see.

92 "Bell, Wendy" (2857917952)

00:30:33.119 --> 00:30:54.319

At the bottom of that, you will see the application documents. You want to make certain that you read the NO fore supplement and that you complete the requirements. So here's where you will, the appendix A is the same thing as our guidebook and application and it's a lot.

93 "Bell, Wendy" (2857917952)

00:30:54.319 --> 00:31:14.319

Easier there because it's actually in a word version whereas appendix A is a PDF version, so you can't, you know, it's very difficult to fill in anything on that. The uniform application, which is utilized across the board for all agencies that have grants in them in the state of Illinois.

94 "Bell, Wendy" (2857917952)

00:31:14.319 --> 00:31:32.099

The uniform budget, and then also the mandatory disclosure and the conflict of interest disclosure that has to be filled out by every grantee, and I want to specify it's the grantee, in our case a local government, not the grant administrator.

95 "Bell, Wendy" (2857917952)

00:31:32.099 --> 00:31:49.859

Now the place to find our guide book is specifically on the community development page. If you're on the DCO webpage, you're going to click on where it says assistance for communities, and you will find the community development page.

96 "Bell, Wendy" (2857917952)

00:31:49.859 --> 00:32:09.859

If you click on where it says community, the CDBG guidebook and application, then you will see each individual piece of the guide book. Now, what I want to explain here is that section one and section two, as well as section nine apply to every program regardle.

97 "Bell, Wendy" (2857917952)

00:32:09.859 --> 00:32:36.599

List of if it's a competitive program like public infrastructure and housing rehab or some of the other programs that we have on the horizon. So do not just go to the specific area like, you know, section three and think this is all I have to do to get a grant for for public infrastructure. You definitely need to read one and two. That's where all the rules and regulations are at, and that's what we're going to cover here in just a minute.

98 "Bell, Wendy" (2857917952)

00:32:36.599 --> 00:32:57.679

Okay, section one objectives and general applicant information. Okay, so we have the federal and state program objective. If you're not familiar with this, our funds come.

99 "Bell, Wendy" (2857917952)

00:32:57.679 --> 00:33:17.679

From the US Department of Housing and urban development, we get an annual allocation and that's where these specific competitive programs are coming from. We do have to meet one of hud's national objectives. There are three benefiting low to moderate income persons, aiding in the prevention of an elimination of slums and blight or.

100 "Bell, Wendy" (2857917952)

00:33:17.679 --> 00:33:51.649

Meeting urgent need. In this specific case, then for housing rehabilitation and for public infrastructure, you have to benefit low to moderate income persons. That is the only objective that is available. For 2026, we are utilizing both 2026 allocation as well as the 2025 allocation. And the reason for that is simply because the federal government did not have their budget put together.

101 "Bell, Wendy" (2857917952)

00:33:51.649 --> 00:34:11.649

Before we needed to fund out those applications that came in for 2025. So consequently we're using both years. That is why there is so much money available this year for our different programs. Specifically, \$25 million for public infrastructure and \$15 million.

102 "Bell, Wendy" (2857917952)

00:34:11.649 --> 00:34:31.649

Dollars for housing rehab. That is approximately at least, you know, it's not double, but it's pretty dog on close to that. Along with that then, for the same reasons, we have increased the grant ceiling for both of these programs. We have moved public infrastructure from \$1 million to one and a half.

103 "Bell, Wendy" (2857917952)

00:34:31.649 --> 00:34:51.649

Half million dollars and housing rehab from 650000 to 800000. Please note the application due date is 27 August of 2026. Mark that on your calendar as a hard and fast date, specifically at 05:00 p.m.. As Caitlin said earlier, not five oh one.

104 "Bell, Wendy" (2857917952)

00:34:51.649 --> 00:35:14.249

One, 05:00 in our office, not post marked, in our office. So who is eligible to apply? The situation is, is that the allocation that comes from HUD comes specifically to the state to be utilized in areas that do not receive their own direct allocation from HUD.

105 "Bell, Wendy" (2857917952)

00:35:14.249 --> 00:35:34.249

So if you are in a community or in a county that is considered entitlement, then you cannot utilize the state funds unless there is a special exception. And there, those do happen, but specifically with public infrastructure and housing rehab, it only is those community.

106 "Bell, Wendy" (2857917952)

00:35:34.249 --> 00:35:56.299

Cities that do not have an entitlement there. So I'm gonna roll down for those so you can see here, here are the urban counties and the metropolitan cities that do receive a direct amount of funding. So if you happen to be online and from one of these communities, you're not going to be able to apply, so you may want.

107 "Bell, Wendy" (2857917952)

00:35:56.299 --> 00:36:20.539

to go ahead and, and, go have a cup of coffee. Now, these applications have to come from a unit of local government. They cannot come from a business and not for profit, a water district or anything along that line. The unit of local government can submit one application per competitive component per year. And what that means is if they want to come in.

108 "Bell, Wendy" (2857917952)

00:36:20.539 --> 00:36:40.539

And for a housing rehab grant and a public infrastructure grant this year, they can't. That's fine. But they can't look at the, the situations in their community and say, well, we really need to go out here and address these water mains, but we also need a new sewage treatment plant. So we're gonna play.

109 "Bell, Wendy" (2857917952)

00:36:40.539 --> 00:37:05.689

Apply for both. No, you have to decide which one is the most important and apply for it. Now, if you received a competitive grant housing rehab or public infrastructure, in the previous year, so that means those awards were announced right before, I think it was New Year's Eve of 31 December 2025, then you are not eligible to apply.

110 "Bell, Wendy" (2857917952)

00:37:05.689 --> 00:37:35.389

In that specific component this year. So if you got a PI grant that was awarded in December, you are not eligible to apply this year. Also, if you are a local government that has forfeited a competitive CDBG award or for any reason did not meet post award requirements, which resulted in us deobligating the grant, then you are not eligible to apply for three program years. And I want to explain this.

111 "Bell, Wendy" (2857917952)

00:37:35.389 --> 00:37:56.719

Reasoning. When you apply to the CEO for one of the grants, we spend a lot of time in processing those grants. The 1st thing that we do is we have merit reviews. We have multiple people that are going through that specific grant application and seeing if it is going to.

112 "Bell, Wendy" (2857917952)

00:37:56.719 --> 00:38:16.719

You know what point values to give it, see if there's any issues or concerns that they're going to have to address if they're awarded, and then we get together and as a as a unit and go over all of the applications that have come in. We look to see which ones are at the highest scores and.

113 "Bell, Wendy" (2857917952)

00:38:16.719 --> 00:38:36.719

Then we send those high scores to our data committee, which overlooks those applications and decides that those should be elevated to the director. Then the director says yes, that's ok. And many times then it goes one step further to the

governor's office and they say that's ok. And that is then.

114 "Bell, Wendy" (2857917952)

00:38:36.719 --> 00:39:05.540

Then when they say it's ok, we go ahead and we have a, a press release put together and that is issued out, and then it comes back to us to start the NO SAP process and get so far perhaps as a NO SA process. And if somewhere along the way, a community decides to go shopping for funds from a different way to get the the project taken care of and then says, well, we don't need you anymore.

115 "Bell, Wendy" (2857917952)

00:39:05.540 --> 00:39:32.394

That means that all of that time that we have put into it that clear up to the governor's office has put into it, as well as honestly, the grand administrator that completed the application, it has been wasted. It's costful both for time and money. So consequently then we are instituting this specific protocol and we will have that moving forward.

116 "TIM THOMAS" (1195132160)

00:39:32.394 --> 00:39:35.729

Okay.

117 "Bell, Wendy" (2857917952)

00:39:35.729 --> 00:39:56.520

I'm gonna move down here just a minute, about application materials. All original application forms of materials as shown in the guy book must be utilized. You don't get to look at it and say, oh, I think I wanna format it a different way. Or I'm gonna add a picture here or this, that or whatever. It has to be specifically that.

118 "Bell, Wendy" (2857917952)

00:39:56.520 --> 00:40:12.713

You use the application forms and materials and you'll want and to do that, you'll want to make sure that you, that you go to the, application guide book that is on our webpage.

120 "Bell, Wendy" (2857917952)

00:40:17.228 --> 00:40:39.630

Okay, and I do want to make a note too that if you go to the website and you're looking at those different components, not all of those components have been updated yet. So the number one, number two, number three, number four, and number nine have been updated, but the rest are not. So don't follow the table of contents because it's not right.

121 "Bell, Wendy" (2857917952)

00:40:39.630 --> 00:40:54.930

Okay, we're gonna move to section two, which then covers the specific program information and policies. Okay.

122 "Bell, Wendy" (2857917952)

00:40:54.930 --> 00:41:14.930

These are a whole list of requirements and disclaimers. Some of these are states, some of these are federal. There's a couple that I want to highlight specifically. 1st of all costs that have been previously incurred such as designing the project or the, the.

123 "Bell, Wendy" (2857917952)

00:41:14.930 --> 00:41:46.050

Time and effort that it took to apply for the application, those costs are not eligible for reimbursement, ok? So you have to plan another funding stream for those specific activities. Along with that then, the department reserves the right to

withdraw a commitment for CDBG funds when special grant conditions have not been satisfied within 90 days after the date of the notice of State award finalists. Now, when we are going through.

124 "Bell, Wendy" (2857917952)

00:41:46.050 --> 00:42:06.050

Data. They may have mentioned the Notice of State award. We have one step further than that called the notice of State award finalist. In that specific case then when you get an award, we send the NO SAF, we tell you then any special grant conditions, something that was in the application that we need more information on or that you need.

125 "Bell, Wendy" (2857917952)

00:42:06.050 --> 00:42:28.680

Update or something along that line and we also tell you that you need to start the environmental review. You have 90 days to complete that environmental review and the special grant conditions. If you do not finish them during that time period, we're gonna let you know, hey, you don't have them done yet. You've got two weeks.

126 "Bell, Wendy" (2857917952)

00:42:28.680 --> 00:42:48.680

We're gonna give you a little grace period here, but at a hundred and four days, you are done. We will not move the grant forward after we have awarded it. And then it will mean that you don't get to apply for three years. Also then we will withdraw the commitment if your federal wage rate request has not been received within six.

127 "Bell, Wendy" (2857917952)

00:42:48.680 --> 00:43:08.680

Months of the grant execution, and that's specifically for projects requiring federal labor standards or also when the notice of contract award and the initial Davis Bacon federal labor standards documentation have not been received within nine months of grant execution. And this is to keep you on task. We know there's a lot of other.

128 "Bell, Wendy" (2857917952)

00:43:08.680 --> 00:43:24.870

Things that are out there that you could be doing, and we realize those maybe important to you, but this is what's important to us. And therefore we have standards as far as moving the projects forward in a timely manner. If we don't, then we get in trouble with hud. So if you don't, then you get in trouble with us.

129 "Bell, Wendy" (2857917952)

00:43:24.870 --> 00:43:51.850

Along with that, Caitlin mentioned audits. I wanna take just a minute about this. The issue with audits is twofold. One is that there are not a lot of auditors out there in the state of Illinois. I don't know why, I guess that might be a really good, you know, job for somebody to start looking into. The other issue that goes along with that is the COVID.

130 "james mercer" (673541120)

00:43:51.850 --> 00:43:56.374

There are many communities that receive.

131 "Bell, Wendy" (2857917952)

00:43:56.374 --> 00:44:17.390

Funds during that time period that do not normally receive funds and that then trigger the need for audits. And so consequently there's more audits to be done and it's, it's, you know, they fall behind, but it is absolutely imperative that when your application comes in that.

132 "Bell, Wendy" (2857917952)

00:44:17.390 --> 00:44:45.000

Audits be up to date that there is not an overdue audit because if there is, we cannot fund you. Also if though if you between the time that we fund you and that we start to go out and do the grant execution, if we if you get a feen lock for not having an audit put together, then we're going to go ahead and withdraw your funding as well. So this is, you know.

133 "Bell, Wendy" (2857917952)

00:44:45.000 --> 00:45:05.000

It we know the we know that it's tough, but the issue is, is that if you don't have your audits out there and have that, you know, taken care of, that then means that it is going, the grant is going to be held up for six months, a year, a year and a half. We've seen it, you know, down the way and we.

134 "Bell, Wendy" (2857917952)

00:45:05.000 --> 00:45:27.748

Simply cannot afford to be on, be on stop waiting for you to get the orders taken care of. So that's the reason why we put in that protocol that we will take away those funds. Another point that I want to highlight is that any additional non CDBG resources must be firmly committed. You have to.

135 "james mercer" (673541120)

00:45:27.748 --> 00:45:31.216

Include those resources in the application.

136 "Bell, Wendy" (2857917952)

00:45:31.216 --> 00:45:51.020

You can't say, you know, where we just want CDBG and then later on say well, I think you might want some more money to do something else and so we're gonna, you know, go out here and try to get some more funds, and changes to that source of the additional funds if you've included it, you cannot change that.

137 "Bell, Wendy" (2857917952)

00:45:51.020 --> 00:46:11.160

After the application is submitted. Another point, a grant agreement will be issued for a contract period of 24 months. You have two years to get the job done and that's two years from the time of grant execution and agreement. It's not two years from the time of award.

138 "Bell, Wendy" (2857917952)

00:46:11.160 --> 00:46:31.160

Okay, another point here has to do with environmentals. We realize environmentals take a lot of time to complete, but the problem is environmentals include other state agencies. And if you reach out and do.

139 "Bell, Wendy" (2857917952)

00:46:31.160 --> 00:46:48.390

Do an environmental and start asking for approval from those state agencies without having an awarded grant. It means that they are doing work that may or may not be necessary. And we do not want to ask them to do any more work.

140 "Bell, Wendy" (2857917952)

00:46:48.390 --> 00:47:06.030

Then what they need to do. So you absolutely cannot start environmentals except for, you know, until you get through your notice of state award finalists with the exception of exempt CNST format. So otherwise.

141 "Bell, Wendy" (2857917952)

00:47:06.030 --> 00:47:23.010

Just hold on until you know if you got the award or not. And why do you wanna do, you know, why do you want to do work when you don't know that it's gonna be applicable anyway? Okay, we'll move down to state and federal compliance areas.

142 "Bell, Wendy" (2857917952)

00:47:23.010 --> 00:47:38.730

There are a number of these. I'm not going to go through each individual one. I do want to highlight though that the Davis Bakin Prevailing Wage Act is required for all wages for construction projects. So you can't just do.

143 "Bell, Wendy" (2857917952)

00:47:38.730 --> 00:47:58.730

You know, whatever wages out there that you want to do, you do have to follow the Davis Bacon Act. Also, I want to make note of the Build America by America standards. So these were part of the Build America by America Act several years ago that has been phased in at this point.

144 "Bell, Wendy" (2857917952)

00:47:58.730 --> 00:48:20.820

Point in time with these grants that are going out the door, then the entire Build America by America excuse me, Build America by America standards are implemented. There's not just a part of it. It's all of it. So if you need more information about what we affectionately call Ababa, then you can reach out to your grant manager and we'll be happy to share that information.

145 "Bell, Wendy" (2857917952)

00:48:20.820 --> 00:48:40.820

Okay, I think I'm coming down. Oh, here we are. Citizen participation. This is very, very important. And unfortunately, every year, even though we give detailed information about what you have to do for citizen participation, we have people who fail this, and we cannot, NO matter.

146 "Bell, Wendy" (2857917952)

00:48:40.820 --> 00:49:15.055

How good the application is? We cannot move it forward. This is a federal rule. If you fail it, you're done. So you must hold a public hearing prior to the submission of the application and you have to give the public notice of when that public hearing is going to be. Now, unfortunately, the federal government more specifically HUD, is still stuck on the idea that that public notice has to be in a newspaper. It would be so much easier if they could put it out there on their website or, you know.

147 "TIM THOMAS" (1195132160)

00:49:15.055 --> 00:49:17.407

Library or some.

149 "Bell, Wendy" (2857917952)

00:49:38.370 --> 00:49:58.370

Okay, as I was saying, the notice has to be published in a newspaper, and it has to be published at least seven calendar days. Now that's excluding the date of publication and excluding the date of the hearing. So at least seven days prior to the public hearing. We have even gone so far as to put in.

150 "Bell, Wendy" (2857917952)

00:49:58.370 --> 00:50:18.950

Then a little calendar that tells you, you know, gives you an example of, ok, if you put it in here, then when you can make the application materials available to the public and when you can do the public hearing. So make certain that you follow these guidelines.

151 "Bell, Wendy" (2857917952)

00:50:18.950 --> 00:50:35.550

To the letter. It's very, very important. And if you're not sure, how to word that public hearing notice, there is a template that is contained in section nine. Section nine is where all of the standard templates and, and, forms are at.

152 "Bell, Wendy" (2857917952)

00:50:35.550 --> 00:50:52.591

Okay. Activity delivery costs and associated costs. So most of you that are on here today are probably going to be the person that is going to write the application and most likely also administer the.

153 "james mercer" (673541120)

00:50:52.591 --> 00:50:54.994

If it is awarded.

154 "Bell, Wendy" (2857917952)

00:50:54.994 --> 00:51:07.380

If you are a grantee or a potential grantee that's on the line, we want to stress how important it is to have an experienced grant administrator.

155 "Bell, Wendy" (2857917952)

00:51:07.380 --> 00:51:27.380

They can make the difference between the project moving forward without any issues to it being stalled for a number of years or possibly being even closed and, and you're not getting the project completed. So anyone who is going to administer a grant, for public infrastructure or housing rehab does.

156 "Bell, Wendy" (2857917952)

00:51:27.380 --> 00:51:49.190

Need to be on this workshop and we are taking attendance and if you are and after the NO staff comes out for an awarded grant, then a, you have to utilize an experienced environmental specialist. So we, you know, we don't need any of our, environmental reviewers to have to walk people through that.

157 "Bell, Wendy" (2857917952)

00:51:49.190 --> 00:52:20.120

That process and and most of you are, the also the administrating entity who you're going to have as the administrator for the grant must be named in the application and any contracts for provision of activity delivery or rehab rehabilitation administration. That's the inspector for housing rehab, have to be provided with the applications. Now we have increased the amount of activity delivery that pays for this to \$40000 this year. So we know costs are higher.

158 "Bell, Wendy" (2857917952)

00:52:20.120 --> 00:52:39.990

Better than what they used to be, and we're happy to be able to do that for you. In addition to activity delivery, there is what we call rehabilitation administration and that is specific for the housing rehab program. The amount of that then is dependent on the number of homes.

159 "Bell, Wendy" (2857917952)

00:52:39.990 --> 00:52:59.990

That are, actually going to be worked on. If it's eight homes, it's 36009 homes is 38010. There's going there is going to be \$40000. That's the full, the full part there. Those each, those levels of each increased.

160 "Bell, Wendy" (2857917952)

00:52:59.990 --> 00:53:04.950

\$2000 over last year.

161 "Bell, Wendy" (2857917952)

00:53:04.950 --> 00:53:24.950

Initial grantee responsibility. I mentioned the NO SAF you that is very important that you took a look at that, examine it, and that you complete all the requirements within 90 days. Along with that then, after we have awarded the grants, we will hold a mandatory grant administration.

162 "Bell, Wendy" (2857917952)

00:53:24.950 --> 00:53:35.568

Workshop. This is a little bit different than how we have done it in the past, just like today's workshop is a little different. That workshop will be a one day workshop and it will be.

163 "james mercer" (673541120)

00:53:35.568 --> 00:53:39.150

Specifically for the grant administrator. I.

164 "Bell, Wendy" (2857917952)

00:53:39.150 --> 00:53:50.410

Will not include the grantee. This is specifically for the grant administrator so we can focus on what they need to do and then we will be holding two mandatory.

165 "james mercer" (673541120)

00:53:50.410 --> 00:53:54.349

Workshop. This will be in.

166 "Bell, Wendy" (2857917952)

00:53:54.349 --> 00:54:01.071

Two regions, northern and southern and if a grantee receives a competitive.

167 "james mercer" (673541120)

00:54:01.071 --> 00:54:02.949

For public information.

168 "Bell, Wendy" (2857917952)

00:54:02.949 --> 00:54:08.910

Infrastructure housing rehabilitation. They must be represented by at least one local government.

169 "Bell, Wendy" (2857917952)

00:54:08.910 --> 00:54:27.150

Contact at the workshop. We prefer that be the chief elected official or a councilman, and would actually would like to have the person handling the finances come along too. And that is so we can explain specifically what the grantee's role is in the grant process and what their.

170 "james mercer" (673541120)

00:54:27.150 --> 00:54:30.258

What their responsibilities are.

173 "Bell, Wendy" (2857917952)

00:54:42.679 --> 00:54:53.177

If a grantee does not attend either one of those workshops, you have two possibilities there and our goal is to try to make those.

174 "james mercer" (673541120)
00:54:53.177 --> 00:54:57.014
Evening to minimize the time.

175 "Bell, Wendy" (2857917952)
00:54:57.014 --> 00:55:00.658
Then the grant award will be withdrawn.

176 "james mercer" (673541120)
00:55:00.658 --> 00:55:03.153
The next piece then is the.

177 "Bell, Wendy" (2857917952)
00:55:03.153 --> 00:55:14.673
Notice of State award. That then comes through the data system and once you receive that notice of State award, you need to then make sure that the chief of.

178 "james mercer" (673541120)
00:55:14.673 --> 00:55:15.854
Official sign.

183 "Bell, Wendy" (2857917952)
00:55:30.957 --> 00:55:38.340
Okay. All right. That's gonna complete those two sections and I'm gonna take a minute here to go to the chat.

184 "Bell, Wendy" (2857917952)
00:56:56.820 --> 00:57:16.820
Okay folks, we've gone through the questions that are in the chat and I want to take a few minutes to address those. Ok, 1st question then is are entitlements eligible for the demolition activity through CDBGCV funding? So.

186 "Bell, Wendy" (2857917952)
00:57:17.520 --> 00:57:37.520
The situation is we do have a new activity that is coming up, that is not a competitive activity, and it will be available for entitlements. It is, it is a one off, so to speak, and that is specifically because it is being funded through coronavirus

cares act.

187 "Bell, Wendy" (2857917952)

00:57:37.520 --> 00:57:50.430

Funds. So yes, they will be eligible for that. We will be holding a workshop similar to this once we have that application and NO fo, the application complete and then NO Fo then post it.

188 "Bell, Wendy" (2857917952)

00:57:50.430 --> 00:58:10.430

Okay, next question. Would Woodstock be eligible for DCO CDBG if we chose an exclusion from mckennery county's urban county population? Good question. Yes, you can choose to exclude yourself from an entitlement county. You have to go through HUD to do that.

190 "Bell, Wendy" (2857917952)

00:58:12.570 --> 00:58:32.570

I'm not sure how long that will take, and so I can't really answer the question about whether or not you can apply for this grant. If you can get in there and get that exclusion done, then you could potentially apply. But if it's not done before the deadline date, then, you know, we wouldn't be able to accept an applicant.

191 "Bell, Wendy" (2857917952)

00:58:32.570 --> 00:58:49.200

Okay, let's see what else we've got here. Okay, is there an is there an opportunity to complete the environmental training to become an environmental specialist?

192 "Bell, Wendy" (2857917952)

00:58:49.200 --> 00:59:07.650

We are hoping to do that later this year and it'd be fall to winter before we'll have another one of those available. Okay, let's see if we've got anything else here.

193 "Bell, Wendy" (2857917952)

00:59:07.650 --> 00:59:23.760

Yeah, that's the one about mckennery County. Okay for environment reviews. And I will say on mckennery county, I I was Woodstalk's grant manager back in 1990 and 91 before they were in an entitlement county, so.

194 "Bell, Wendy" (2857917952)

00:59:23.760 --> 00:59:43.760

It'd be good to have you back. Okay, so since LMI is a must for the CDBG grants for public infrastructure, if the online HUD LMI shows the community does not meet the threshold, ok, we're I'm gonna pause that because we are gonna cover that in housing reha in the housing rehab portion, which is next. Yeah.

195 "Bell, Wendy" (2857917952)

00:59:43.760 --> 01:00:03.830

NPI as well. So we'll talk about LMI. Okay, so someone has noted there's a five day training at UIC this summer. That's fine.

196 "Bell, Wendy" (2857917952)

01:00:03.830 --> 01:00:06.090

But that is not.

197 "Bell, Wendy" (2857917952)

01:00:06.090 --> 01:00:26.090

A HUD environmental training. You have to have our training. Okay, is that everything? I think so. All right, we've covered everything in the chat.

199 "Bell, Wendy" (2857917952)

01:00:31.290 --> 01:00:51.290

Okay, then someone had just asked if we can get training in another state. Can we do it? Probably not. I would say NO because honestly, 1st of all, HUD training for environmental review is very, very specific. I've been through it. Herk's been through it. We there's a number.

200 "Bell, Wendy" (2857917952)

01:00:51.290 --> 01:01:01.920

The people here who have been through it from from actually the federal level from HUD, and it is quite.

201 "Bell, Wendy" (2857917952)

01:01:01.920 --> 01:01:17.910

Tedious or to hit to say the least, and I understand that the assumption would be that all CDBG programs in every state would do it exactly the same way. And honestly.

202 "Bell, Wendy" (2857917952)

01:01:17.910 --> 01:01:33.870

It it really kind of depends on who is doing it and who the specific people are that it's targeted for. Because if you are in an entitlement community, you do ent you do environmental, totally different.

203 "Bell, Wendy" (2857917952)

01:01:33.870 --> 01:01:53.460

Than what you do if you are putting in a grant application or receiving an award from the state. So I'm just gonna leave it at NO. I'm sorry we can't. If we can get things done sooner, great. If we can't, we can't. And remember, it's that you can go ahead. This is what I'm gonna say. If you remember, as I just said.

204 "Bell, Wendy" (2857917952)

01:01:53.460 --> 01:02:13.460

You can go ahead and apply without being an environmental specialist. You can write the application, ok? You can even be the grand administrator. You just simply can't complete the environmental. So you can contract with others who are environmental specialists with the state of Illinois to do that environmental.

205 "Bell, Wendy" (2857917952)

01:02:13.460 --> 01:02:31.680

Or it maybe that by the time that you need to do that environmental, we will have had that workshop. So I don't want to say or preclude you from applying because you don't have an environmental specialist. There, you know, you can work around that and still apply.

206 "Bell, Wendy" (2857917952)

01:02:31.680 --> 01:02:47.280

Okay, I think we've belabored that point. I'm gonna go ahead and turn this over to Kirk, and he's gonna go through section three of the guidebook, which talks specifically about public infrastructure. Good afternoon.

207 "Bell, Wendy" (2857917952)

01:02:47.280 --> 01:03:02.610

Let me do a little bit of general housekeeping 1st for the previous round of public infrastructure grants. So if you're, you are administering a public infrastructure grant that the governor announced.

208 "Bell, Wendy" (2857917952)

01:03:02.610 --> 01:03:18.930

On New Year's Eve, if you get your completed environmental turned in even though I'm off tomorrow, if I see it in the email to me by close of business tomorrow, then it's got a good shot of being reviewed in time to.

209 "Bell, Wendy" (2857917952)

01:03:18.930 --> 01:03:38.930

Try and put the grant manager here under a lot of darrest to get the paperwork out the door to get a grant agreement executed. If the environmental doesn't come in this week, there is NO chance a grant agreement for public infrastructure would be executed. On a note on that, at this point in time, every NO SAF is at least 90 days.

210 "Bell, Wendy" (2857917952)

01:03:38.930 --> 01:03:58.890

Days passed, so every environmental should already be here. And there are about four that have mitigations pending and we know about those, so if you're one of those, don't worry about that. Just get it turned in as soon as the ship over the tip O signed off on it or IPA for one of them.

211 "Bell, Wendy" (2857917952)

01:03:58.890 --> 01:04:18.890

So, the other reminder is we have until we have until the end of the month to get grants to dco's accountability or not accountability, accounting division to get them executed before the end of the state's fiscal year on 30 June. So if your grant manager.

212 "Bell, Wendy" (2857917952)

01:04:18.890 --> 01:04:32.790

Sends you the paperwork, emails it to you to obtain the community's signatures and your signatures as the authorized designee, get it turned around. That means if the mayor is on a cruise.

213 "Bell, Wendy" (2857917952)

01:04:32.790 --> 01:04:52.790

Pray to God that the crew ship has a fax machine or a scanner cause we've had that happen in the past, and it needs to be done. If not, it'll be a bunch of wasted work for us and for you because our grant manager will have to back back the grant agreement out on our e grant system and restart it after the rollover.

214 "Bell, Wendy" (2857917952)

01:04:52.790 --> 01:04:58.470

Over sometime late July or August. So that said, now we are on.

215 "Bell, Wendy" (2857917952)

01:04:58.470 --> 01:05:18.470

To, this year's guidebook. Public infrastructure, as Wendy has mentioned, is a highly competitive downstate wide outside of metropolitan urban areas. Competitive grant program. The.

216 "Bell, Wendy" (2857917952)

01:05:18.470 --> 01:05:28.830

The amount we estimate that will be available is \$25 million. The grant ceiling is 1.5 million.

217 "Bell, Wendy" (2857917952)

01:05:28.830 --> 01:05:48.830

Per project, including allowable activity delivery costs for up to 40000 for all projects. Activity delivery is not grant

administration, that's what we do for HUD. Activity delivery is those costs necessary to ensure that the construction is environmentally cleared, bid and awarded according to all applicable federal.

218 "Bell, Wendy" (2857917952)

01:05:48.830 --> 01:06:02.970

On state standards and statutes. The applications, as Wendy mentioned are due to us by 05:00 P.M. in the office on Thursday, 26 October.

219 "Bell, Wendy" (2857917952)

01:06:02.970 --> 01:06:22.260

Oh, oh, sorry, this thing is bouncing around I apologize let me let this settle in.

220 "Bell, Wendy" (2857917952)

01:06:22.260 --> 01:06:30.000

Okay.

221 "Bell, Wendy" (2857917952)

01:06:30.000 --> 01:06:46.649

I'm going to rewind. Okay, now we got one page now.

222 "Bell, Wendy" (2857917952)

01:06:46.649 --> 01:07:06.649

Let me gently this one ok there we go. Eligible activities include flood and drainage improvements, water improvements, sewer improvements, sewer improvements.

223 "Bell, Wendy" (2857917952)

01:07:06.649 --> 01:07:11.130

Once include sanitary sewers combined sewers separation.

224 "Bell, Wendy" (2857917952)

01:07:11.130 --> 01:07:30.570

Flood and drainage we rarely have. Hud defines those we don't. It's for, it's for storm retent water retention ponds or catch basins or open drainage ditches and it's rare we would have one of those.

225 "Bell, Wendy" (2857917952)

01:07:30.570 --> 01:07:50.570

We also have eligible costs for LMI service connections for individual homes that are deemed to be LMI qualified, and that limit for those is \$65 \$6500 per household, and.

226 "Bell, Wendy" (2857917952)

01:07:50.570 --> 01:07:52.890

All.

227 "Bell, Wendy" (2857917952)

01:07:52.890 --> 01:08:12.890

LMI households must be reconnected if it's water main replacements or sewer main replacements. If the community chooses to do that with their own funds, they don't have to LMI qualify them. You know, if they're just doing everyone, that's part of the overall construction bid. But if we say it's a newer of water connect.

228 "Bell, Wendy" (2857917952)

01:08:12.890 --> 01:08:20.760

Action and they're charging the community's charging, they cannot charge the LMI households so they'll have to LMI qualify them.

229 "Bell, Wendy" (2857917952)

01:08:20.760 --> 01:08:40.760

Prom projects must be primarily residential and character. We provide the HUD definitions of those in the guide book, needless to say a majority of the households are gonna have you know majority of the structures are gonna have to be residences. Ineligibility activities, there's several.

230 "Bell, Wendy" (2857917952)

01:08:40.760 --> 01:08:52.770

I'm gonna highlight an activity does not address the threat to health and safety, which includes all of those such as the full, you know, replacing water meters.

231 "Bell, Wendy" (2857917952)

01:08:52.770 --> 01:09:12.770

Addressing water loss, which is which is defined by us as an economic loss, not a, a health threat to health and safety. Portable generators, which is a giant federal NO NO. Permanently affixed generators that are not part of larger projects or telemetry systems that are not part of a larger.

232 "Bell, Wendy" (2857917952)

01:09:12.770 --> 01:09:31.950

Project. We do not fund engineering costs associated with planning, design or management of instruction. Other sources do fund those. You'd have to apply to those separately. Oh, and the others are.

233 "Bell, Wendy" (2857917952)

01:09:31.950 --> 01:09:51.950

The following items that are when they're included on an engineer's cost estimate, you can go through those. Need to say we've pretty much gotten all inclusive on those, so just don't put them in there. And we're now generous, you know, Wendy is generous and gives up to 10 % inflation adjustment because.

234 "Bell, Wendy" (2857917952)

01:09:51.950 --> 01:09:54.120

Here now in our second mod of historic.

235 "Bell, Wendy" (2857917952)

01:09:54.120 --> 01:10:14.120

Inflation in just four years. It's funny how we went 40 years without inflation and now we've hit it twice. Alright. Eligibility thresholds there is an LMI benefit.

236 "Bell, Wendy" (2857917952)

01:10:14.120 --> 01:10:25.140

But of 51 % low to moderate income individuals. That is hard and fast for public infrastructure. You don't have 51 %. Please don't apply.

237 "Bell, Wendy" (2857917952)

01:10:25.140 --> 01:10:45.140

That allows, that means the, the uniform unival government, which is the municipality, township or a county, must have a qualifying LMI benefit. That starts with the HUD LMISD, which is available, you know, on the HUD website it's all.

238 "Bell, Wendy" (2857917952)

01:10:45.140 --> 01:10:51.510

Also, we provided on the DCO website on how to get there.

239 "Bell, Wendy" (2857917952)

01:10:51.510 --> 01:11:11.510

And it has the list, the list is on our website, but there's the there's also the HUD LMISD portal, which is a nice easy use

mapping tool, which is the 3rd bullet point. And if you have trouble using it, reach out to your territories, CDBG PI grant manager, they'll be happy to help.

240 "Bell, Wendy" (2857917952)

01:11:14.729 --> 01:11:34.729

I apologize. This is just very slow scrolling. Compiling an area from the LMISD, I'd use the term service area to define the entire area served by the project. Some of those will be community wide if it benefits the entire municipality or township. Some will be a service area.

241 "Bell, Wendy" (2857917952)

01:11:34.729 --> 01:11:45.689

Yeah, which would be or or a or a project area, which would benefit just a portion of the residents in that geography.

242 "Bell, Wendy" (2857917952)

01:11:45.689 --> 01:12:04.799

And generally a water tower or wastewater treatment plant or a water treatment plant are gonna benefit the entire community, whereas water main or sewer main replacements for sewery lining tend to benefit just a service area or project area within the community.

243 "Bell, Wendy" (2857917952)

01:12:04.799 --> 01:12:23.459

And we'll leave it up to you to read through all the instructions on the next couple of pages, including our fa famous friend from several years ago, the lastel that NO one is particularly fond of, and.

244 "Bell, Wendy" (2857917952)

01:12:23.459 --> 01:12:43.459

Alright determining LMI benefit. If the congratulations, if the community's hud LMISD benefit is 51 % or greater, you can use that as the basis for applying. If, if HUD shows that so your 1st source is to go to the HUD LMS LMI.

245 "Bell, Wendy" (2857917952)

01:12:43.459 --> 01:12:47.639

ISD, either the list on our website or the mapping tool.

246 "Bell, Wendy" (2857917952)

01:12:47.639 --> 01:13:07.639

And if it doesn't meet 51 % by itself according to HUD and we're not debating hud. So that's at the time of application. So we don't anticipate HUD is going to update the LMI SD mapping tool this year or the community's income limits that are used.

247 "Bell, Wendy" (2857917952)

01:13:07.639 --> 01:13:22.349

On that. So it'll be what's on there now. If it doesn't meet 51 %, the community has two tasks for being able to LMI survey. The 1st would be IFLLMISD, LMISD shows.

248 "Bell, Wendy" (2857917952)

01:13:22.349 --> 01:13:40.109

42 % or greater or if it's not 40 % or greater, if the HUD calculated LMI SD plus the HUD calculated margin of air equals 51 %, well then congratulations. The community can survey.

249 "Bell, Wendy" (2857917952)

01:13:40.109 --> 01:14:00.109

Either it's community wide or its project area using census track and block group. If surveys are required, you will only survey the service area. That means if it's a, a less than community wide, you're going to survey the households along those surveys.

250 "Bell, Wendy" (2857917952)

01:14:00.109 --> 01:14:08.429

Or water routes. If it's community wide such as for water tower or a whole plant, you have to survey the entire community.

251 "Bell, Wendy" (2857917952)

01:14:21.509 --> 01:14:41.509

And we give the special circumstances. E.g., if a, if a community, it's a community wide benefit for water and the community sells to direct build water customers outside of its municipal limits, those customers would have to either be LMISD.

252 "Bell, Wendy" (2857917952)

01:14:41.509 --> 01:15:01.509

Qualified or they would have to be surveyed and then blended in to the survey would be the communities LMISD numbers. Likewise, if the community, if the municipalities sells other municipalities or to a water district, then those geographies LMI limits are gonna have to be calc.

253 "Bell, Wendy" (2857917952)

01:15:01.509 --> 01:15:07.109

Related in and that can be a time consuming process. So, so know your client.

254 "Bell, Wendy" (2857917952)

01:15:07.109 --> 01:15:23.549

And get them surveyed as soon as possible. When turning in the application, you're going to have to turn in the HUD a copy of the HUD LMS date two four.

255 "Bell, Wendy" (2857917952)

01:15:23.549 --> 01:15:43.549

The geography you're using, whether it's community wide or it's a census tract block group, that has to be included in the application and that is whether or not it's above 51 % or below 51 % in your survey. We need to see that and because we do the two application reviewers will verify that against the hud.

256 "Bell, Wendy" (2857917952)

01:15:43.549 --> 01:15:46.589

Database.

257 "Bell, Wendy" (2857917952)

01:15:46.589 --> 01:16:06.589

Documentation of threat to health and safety. Each application should detail the public infrastructure needing to be addressed by the proposed project and the specific activities to be undertaken. The narrative should be all encompassing as far as health and safety saying.

258 "Bell, Wendy" (2857917952)

01:16:06.589 --> 01:16:19.889

How fixing that piece of infrastructure will resolve that health and safety issue. Please include multiple examples. The more you have, the higher your score could become.

259 "Bell, Wendy" (2857917952)

01:16:19.889 --> 01:16:39.629

And there's some samples of them depending on the type of infrastructure, as when we get down to the ranking health and safety, we'll get in a little more detail on those. But needless to say the more serious the threat to health and safety, the higher health and safety points could go.

260 "Bell, Wendy" (2857917952)

01:16:39.629 --> 01:16:58.889

The threat to health and safety documentation must be NO more than two years old. If it's a continuing ongoing problem, you can have, we've seen some clear outs 2530 years, but there must be refreshed documentation from the last two calendar years proceeding the date of the application.

261 "Bell, Wendy" (2857917952)

01:16:58.889 --> 01:17:14.219

And then going, then you can work backwards from there. Another threshold is water and sewer rates for water projects or sanitary sewer projects. The water sewer rate corresponding must be.

262 "Bell, Wendy" (2857917952)

01:17:14.219 --> 01:17:32.159

Meet or exceed 1 % of the area median household income for 5000 gallons and that the the rates of those are posted on our website for the communities and the counties. Funding sources.

263 "Bell, Wendy" (2857917952)

01:17:32.159 --> 01:17:50.279

Let me go back to one down at the bottom shoulder about the fair. Okay, go ahead. Okay, Hold on, let me let it stop. All right. Funding sources.

264 "Bell, Wendy" (2857917952)

01:17:50.279 --> 01:18:10.279

Points will be accessed, accessed for communities contributing other funds toward the construction of the infrastructure project. The applications must provide written evidence that necessary additional funding for the project is firmly committed. We provide a list of those projects. If you'll notice for IPA, we have a very detailed list. Please follow.

265 "Bell, Wendy" (2857917952)

01:18:10.279 --> 01:18:27.089

Those guidance, you know, those guidance for each funding source if you're anticipating commit committing it to our project. Because if not it the funding will not be considered for, the bonus points.

266 "Bell, Wendy" (2857917952)

01:18:34.949 --> 01:18:53.369

Narrative responses, our application reviewers love seeing more. So, you know, 1st of all, you're gonna have to have the letter of transmittal. It must be signed and dated on the grantee's letterhead, you know, which is a community signed and dated by the chief elected official.

267 "Bell, Wendy" (2857917952)

01:18:53.369 --> 01:19:12.869

Without exception. Please, and as you'll see later on, please put that 1st in your application to be followed by the table of contents. You'll need to have a project summary, you're describing that project, what's being done, what's being proposed, why it's proposed, why there's a health and safety threat.

268 "Bell, Wendy" (2857917952)

01:19:12.869 --> 01:19:28.289

You know, whether it's an on behalf of application or not, and you know the the severity and immediacy of the problem and how you're gonna fix it with our grant funds if funded.

269 "Bell, Wendy" (2857917952)

01:19:43.559 --> 01:20:03.559

Sometimes when I roll it, it goes too many pages all at once. So yep then we get to project readiness summary is you're going to say how ready the community is to roll if funded. And it'll, you know, you're gonna have to outline what permits are necessary.

270 "Bell, Wendy" (2857917952)

01:20:03.559 --> 01:20:16.469

Would have been obtained. If right away needs to be controlled, is it a hundred percent controlled or not? If, if a wastewater or water treatment agreement is needed, is it in place?

271 "Bell, Wendy" (2857917952)

01:20:16.469 --> 01:20:36.469

Property ownership is, is there at least an option to purchase included or is the property already has already been purchased by the grantee? What additional funding commitments are necessary and are they already firmed? Which should match from the proceeding section. And then if there's any railroads or high.

272 "Bell, Wendy" (2857917952)

01:20:36.469 --> 01:20:56.469

Involved, you'll need the, you know, the, the county highway sign off, the idot sign off or the railroad sign off. And note if you're having, if you do get funded, you have trouble with the railroad, please get a have get a hold of your grant manager to get a hold of me and we'll get you to the Illinois commerce commission. They tend to speed the railroads apple.

273 "Bell, Wendy" (2857917952)

01:20:56.469 --> 01:21:02.909

Do that.

274 "Bell, Wendy" (2857917952)

01:21:02.909 --> 01:21:22.909

And I apologize, this is painfully slow. Inclusions in your application, you're gonna need to have maps, please, you can include a smaller eight by five times 11 " version within the application itself. If it's larger, please fold it up and stick it the.

275 "Bell, Wendy" (2857917952)

01:21:22.909 --> 01:21:36.449

The backend application, it makes our work life a lot easier for thumbing through it and for scanning it in at funded. The project location map is going to show where the exact.

276 "Bell, Wendy" (2857917952)

01:21:36.449 --> 01:21:56.449

Activities are gonna be done. If it's a water treatment plant, if it's a sewer lift station, it's a water tower, please map it. If it's watermains sewer mains involved, please draw those out throughout the community on that map. And if you need more than one page, it's fine. You know, please, please do that. Don't just simply draw a, a rectangle.

277 "Bell, Wendy" (2857917952)

01:21:56.449 --> 01:22:03.059

And say, you know, for watermain sewer main say it's within this box. We need to see the exact street segments.

278 "Bell, Wendy" (2857917952)

01:22:03.059 --> 01:22:23.059

Which will also come and handle it if funded for environmental because you'll have the map already to go to submit to myself or Lisa. You'll need to include a female issued flood flood plane map, which is called a format. There's the website available. I also have it in the environmental material section of the DCO CD website.

279 "Bell, Wendy" (2857917952)

01:22:23.059 --> 01:22:43.459

And we evaluate those. For applications requiring LMI survey, you, and it's a project area map less than community wide, you have to include the income survey map, please use our symbols, don't use your own. We've been doing using

these for about five years now.

280 "Bell, Wendy" (2857917952)

01:22:50.189 --> 01:23:10.189

And again, there's more instructions for the LMI survey map. Engineers cost estimate. This is probably the lifeblood of a PI application. It's gonna need to match the costs outlined on the gather budget that you're gonna include, and you may now include an inflation adjustment line with.

281 "Bell, Wendy" (2857917952)

01:23:10.189 --> 01:23:28.169

Up to 10 % of the total amount of current project construction costs. And there's the guidelines for including it must be on the engineer's letterhead, must be one year old or less from the date of application and must include a detailed breakdown of the cost.

282 "Bell, Wendy" (2857917952)

01:23:28.169 --> 01:23:43.379

Contain as I said, and we got a budget, and you do not include any of those ineligible costs that we outlined copiously before. And another inclusion is the fair housing resolution or ordinance resolution.

283 "Bell, Wendy" (2857917952)

01:23:43.379 --> 01:23:58.529

Is is basically a sense of the municipality that this is how we're gonna fair how, you know, it's our goal to enforce enforce fair housing and ordinance is an actual literal statue on their books.

284 "Bell, Wendy" (2857917952)

01:23:58.529 --> 01:24:18.529

And we will accept either one so long as it's current. The application review and evaluation process, these are all the criteria we're going to review. The important ones for us today are the app.

285 "Bell, Wendy" (2857917952)

01:24:18.529 --> 01:24:38.459

The following applications would be deemed do not fund DNF and not reviewed further past the point we determined it to do not fund. Applications for local governments, they need to be, you know, current and ready to go on Gada as Caitlin so Abelly described and.

286 "Bell, Wendy" (2857917952)

01:24:38.459 --> 01:24:53.699

Applications need to match the citizen, the head citizen participation requirements, Wendy outlined in section two. You have to document 51 % low to moderate income and document a threat to health and safety.

287 "Bell, Wendy" (2857917952)

01:24:53.699 --> 01:25:13.699

And applications must meet the 5000 gallon, 1 % area median household income guidelines, and if the type, and this is real important, if the type of infrastructure proposed requires an IP construction permit and the application does not include a copy of a non expired construction permit.

288 "Bell, Wendy" (2857917952)

01:25:13.699 --> 01:25:28.709

That will be do not fund. And so I know that IPA has a fee service to expedite their reviews, construction permits, so note to the community its engineers if that's important, you might want to consider.

289 "Bell, Wendy" (2857917952)

01:25:28.709 --> 01:25:48.709

Working with IEPA to pay the little extra funds to get it reviewed faster. You have to have your documentation of

private property easements as necessary indicating a hundred percent signed and you have to have, you cannot have an application that's both community wide and a project area benefit. E.g., if it's a water tower project.

290 "Bell, Wendy" (2857917952)

01:25:48.709 --> 01:26:08.709

It's generally gonna be community wide, so you can't do a water tower and water main replacements in the same application. Applications that primarily benefit abuse business or commercial district will not be considered and applications that do not designated administrating entity and or the required.

291 "Bell, Wendy" (2857917952)

01:26:08.709 --> 01:26:11.459

Contract and.

292 "Bell, Wendy" (2857917952)

01:26:11.459 --> 01:26:31.459

Environmental review form, which is the exemp CNSDER form would be do not fund. And as all, as well as applications in which the chief elected official did not sign appropriate documents, applications that contained forged or all.

293 "Bell, Wendy" (2857917952)

01:26:31.459 --> 01:26:49.589

Offered signatures or dates or applications that have the following errors in the engineer's cost estimate. Ranking criteria, so that.

294 "Bell, Wendy" (2857917952)

01:26:49.589 --> 01:27:09.589

Let me get back to them. I scrolled too fast. 1st ranking criteria are huds opportunity zones. These came about in the current president's 1st administration and the interceding president kept them. They are important.

295 "Bell, Wendy" (2857917952)

01:27:09.589 --> 01:27:18.209

Your head and therefore we use them. DCO underserved area need to say this is a grand issued by DCO, so we're going to include.

296 "Bell, Wendy" (2857917952)

01:27:18.209 --> 01:27:36.989

Our department wide underserved areas. There's also project impact cost per capita. We like to see HUD likes to see the most person served per HUD dollar, so there is the the force from zero to ten.

297 "Bell, Wendy" (2857917952)

01:27:45.449 --> 01:28:04.079

And generally the larger the community, the same amount of grant funds, you get the idea. Additional funding Hold on, the computer is circling on us.

298 "Bell, Wendy" (2857917952)

01:28:04.079 --> 01:28:21.779

That's why I'm circling. Okay, Additional funding as we get to it. So that's the point scale from ten to one of.

299 "Bell, Wendy" (2857917952)

01:28:21.779 --> 01:28:41.779

Additional funding, how it contributes to your project scoring. Again, it must be in the firm commitment documentation we outlined earlier today. If not, NO points will be assessed. And most important is threat to health and safety because it's, it's not only a threat.

300 "Bell, Wendy" (2857917952)

01:28:41.779 --> 01:28:47.549

Old but it's also a point value. So it can account for 25 % of your overall score.

301 "Bell, Wendy" (2857917952)

01:28:47.549 --> 01:29:07.549

And we give plenty of examples in the guide book. I'll give you a few. As I said before, traversely you want the the worst health and safety possible to get the best funding, and if the IPA system of working with the attorney general going getting court orders consent decrees.

302 "Bell, Wendy" (2857917952)

01:29:07.549 --> 01:29:26.009

Violation notices processed. That gets you up to 25 for community wide or 24 for a project, service area project. Other examples are the well pumps are broken and parts are NO longer manufactured. We see some of those where they're 30 years old or more.

303 "Bell, Wendy" (2857917952)

01:29:27.809 --> 01:29:46.499

And once again, if it's a project area, it can be a maximum of 20 points. And then we go down to, projects should be completed as soon as possible. The, you know, serious IPA violations collapse sewer lines, excessive water main brakes or boil orders.

304 "Bell, Wendy" (2857917952)

01:29:46.499 --> 01:30:06.499

Going further down, ten points are possible once the screen rolls over, for the project is urgent, it's not urgent but needs to be completed in the short term. Private wells having unacceptable levels of California bacteria.

305 "Bell, Wendy" (2857917952)

01:30:06.499 --> 01:30:20.189

What water main breaks an IEPA or a IPA non compliance layer, inflow, infiltration in the sewers, water pressure less than 20 psis depending on severity, leaky water tower.

306 "Bell, Wendy" (2857917952)

01:30:20.189 --> 01:30:35.639

And our our least health safety score five points for project complete next few years overutilized water source, low prep water pressure, but higher than 20 % PSI.

307 "Bell, Wendy" (2857917952)

01:30:35.639 --> 01:30:55.019

Another scoring criteria is project administration for 20 % overall score, and that's the drawdown rate of all open CDBG funded grant applications with the exception of grants funded for commendative applications that were due on 4 December of 2024.

308 "Bell, Wendy" (2857917952)

01:30:55.019 --> 01:31:15.019

And those were most of the ones awarded announced by the governor on 31 December. And that's your scoring rate for the project administration score. Project readiness, this one we give you, you start out with 30 points and if you're missing documentation.

309 "Bell, Wendy" (2857917952)

01:31:15.019 --> 01:31:17.939

Can we take off from there?

310 "Bell, Wendy" (2857917952)

01:31:17.939 --> 01:31:35.579

And it's it's it and health and safety are the two biggest parts of the scoring. So you really want to keep that 30 points throughout the review. And then there's some examples we include in there of of deductions if.

311 "Bell, Wendy" (2857917952)

01:31:35.579 --> 01:31:55.579

If they're missing, that's what we do. Some people get all the way down to, they get zero project readiness points in some applications and and we don't like to see that. We want to see you guys do as best you can, and it's frustrating for the reviewers. One of those is deductions made for clerical errors and.

312 "Bell, Wendy" (2857917952)

01:31:55.579 --> 01:32:15.579

Some of those are inconsistencies exist throughout the application. The cover letter says it's a sewer project. However, the rest of the application says it's a water project or pieces of it, say sewer, other pieces say water, the narrative information is for one community, but the application itself is for another community.

313 "Bell, Wendy" (2857917952)

01:32:15.579 --> 01:32:19.709

The project costs or.

314 "Bell, Wendy" (2857917952)

01:32:19.709 --> 01:32:38.909

The project costs or total funds requester differ between the covered letter, the data budget, the engineer's estimate and the project information. The LMI percentage in the application does not meet the head of LMI SD data, and I'm just told I don't have to read the rest. So.

315 "Bell, Wendy" (2857917952)

01:32:38.909 --> 01:32:58.909

But those are The the top ones are the most important. I'm scrolling again. I haven't yet determined the art of when, when to hit the down arrow button, when to hit scrolling. Submission information, please make.

316 "Bell, Wendy" (2857917952)

01:32:58.909 --> 01:33:18.909

Make sure you include your state of Illinois uniform grant application, which would be like Bangada application. The state of Illinois CDBG uniform budget template, which is the Gada budget adapted for CDBGPI. Your IRS certification letter, this became apparent yesterday, so going back to court Caitlin.

317 "Bell, Wendy" (2857917952)

01:33:18.909 --> 01:33:38.909

Earlier today. Although you may have the community's fee up on ghana, that does not mean the state controller has the fee on their system. And we just had a disaster response grant for township yesterday that for whatever reason that township has never gotten a grant or never gotten motor fuel tax credits through the state controller.

318 "Bell, Wendy" (2857917952)

01:33:38.909 --> 01:33:58.619

So therefore, we have to take their IRS letter in their W nine form and unfortunately and get them through DCO accounting to the controller. Unfortunately, the the W nine form was filled out incorrectly, so it has to go back to the grand administrator to get the township supervisor to sign it.

319 "Bell, Wendy" (2857917952)

01:34:02.669 --> 01:34:22.669

Alright, I hit the down arrow, it didn't work. Your Sam.your Sam.gov verification and UAI number with with the feds. As Caitlin explained, if you're doing it ahead of time, it should be already on there on data system, but you need to document that in the gray application as well with a.

320 "Bell, Wendy" (2857917952)

01:34:22.669 --> 01:34:25.379

Paper copy, I'd love paper.

321 "Bell, Wendy" (2857917952)

01:34:25.379 --> 01:34:45.379

You will submit an original and a copy of the entire application. Make sure it's in color, not black and white. It needs to be in person to our address. We are at 1010 20 South Spring Street and Springfield. You alternatively can mail FedEx, you.

322 "Bell, Wendy" (2857917952)

01:34:45.379 --> 01:34:55.919

S DHL, however you want to get it to us, but it has to be delivered by our mail room to us before 05:00 on that date in August.

323 "Bell, Wendy" (2857917952)

01:34:55.919 --> 01:35:12.839

Which is Thursday, 27 August 2026 NO later than 05:00 P.M. without exception. Packaging your application, please type it. We do not want it handwritten except for signatures.

324 "Bell, Wendy" (2857917952)

01:35:12.839 --> 01:35:32.839

And maps, I guess that means printed, you will clip it together with a large binder clip around the whole thing. If it's oversized, you can break it down into binder clipped sections, but we'd NO prefer NO more than two. Any oversized pages or maps?

325 "Bell, Wendy" (2857917952)

01:35:32.839 --> 01:35:45.239

Should be folded and tucked into the back of the original and the copy, and you want to make sure everything is in both because one reviewer is assigned the appli the copy and one's assigned the original.

326 "Bell, Wendy" (2857917952)

01:35:45.239 --> 01:36:05.239

You will contain them. Each one will be in its own brown legal size eight and a half by 14 ", open top folder. Please don't do don't do ones with cords or ties over them because all we have to do is cut off the cord or tie, just adds to the work, and brown lee.

327 "Bell, Wendy" (2857917952)

01:36:05.239 --> 01:36:15.539

Legal sized folders are to be labeled. Please type up the label or find someone with a labelmaker. Don't hand write them because they tend to smudge and, and.

328 "Bell, Wendy" (2857917952)

01:36:15.539 --> 01:36:35.539

We have a hard time deciphering, and you'll use a two and a half by 2 " by 4 " white label. There's your example and do not use dividers, stablers, binders, folders or other means methods of containment forgetting there.

329 "Bell, Wendy" (2857917952)

01:36:40.739 --> 01:36:59.609

I think there's one more page after this. The application forms, we include all the application forms for you and Wendy just wanted me to highlight again, should be the next page come on.

330 "Bell, Wendy" (2857917952)

01:36:59.609 --> 01:37:19.609

Oh my god. The checklist. So please use for PI applications, the CDBG public infrastructure checklist application checklist for housing, use the housing rehab one. And please list the documents in the order they are on this sheet, starting with the chief elected officials.

331 "Bell, Wendy" (2857917952)

01:37:19.609 --> 01:37:23.129

Letter followed by the sheet completed.

332 "Bell, Wendy" (2857917952)

01:37:23.129 --> 01:37:43.129

So with that, we will turn to any PI related questions. Okay, we've got a number here. OK, so 1st of all, ok, let's go back to here. Alright, one was then this kind of goes back to what we were talking previously. Are you considered an environmental.

333 "Bell, Wendy" (2857917952)

01:37:43.129 --> 01:37:50.729

Specialists if you have completed environmental reviews previously. We actually, it's it's very specific.

334 "Bell, Wendy" (2857917952)

01:37:50.729 --> 01:38:10.729

In the sections about what is considered an environmental specialist, and that's back in section one and section two, which I don't have up, but I know it's, if you, if you review that and if you don't quite understand, then just reach out.

335 "Bell, Wendy" (2857917952)

01:38:10.729 --> 01:38:25.469

Closeouts so she's good. Okay, Heather's good. All right, can some, ok, can someone be both the grant administrator and the grantee? In other words, can, can the community be the grand administrator and the grantee?

336 "Bell, Wendy" (2857917952)

01:38:25.469 --> 01:38:44.459

Now what we'll say is this is Barb from Woodstalkson this is once again, oh sorry. Well, this is a large, larger community. So if you're a larger community and you have experience with CDBG already, yes, if not, NO, you're gonna have to hire an experienced grant administrator.

337 "Bell, Wendy" (2857917952)

01:38:44.459 --> 01:39:04.459

Okay, do you need written approval to do an income survey if the LMI percentage and the margin of error would meet or exceed 51 %? No, you do not. You got the questions over there so I'm gonna read the question and you can answer we'll answer it together, so tag team. Yes, so.

338 "Bell, Wendy" (2857917952)

01:39:04.459 --> 01:39:24.239

So yeah, if it if it shows up on the list that's on our website that you're at like, I don't know, 46 % and there's a margin of error of 7 %, then 46 plus seven is more than 51 %. So it's just you you can just go ahead and do that. You don't have to get our approval for that.

339 "Bell, Wendy" (2857917952)

01:39:24.239 --> 01:39:43.739

The standards are out there as far as income surveys and who can survey and who cannot. If the service area is crossing several block groups, do we look at the benefiting area or the areas that the project is located in? E.g., a transmission line that traverses a block group but benefits a different area.

340 "Bell, Wendy" (2857917952)

01:39:45.509 --> 01:40:05.509

On transmission main your I'm gonna read that. I area in the areas if it's a transmission main, say between two municipalities, you're gonna look at who it would be the municipality that's buying the water.

341 "Bell, Wendy" (2857917952)

01:40:08.399 --> 01:40:28.399

Because technically transmission mean you're not gonna be tapping many customers on because they're gonna go out back through a distribution system. So, if the one who wanted to ask that wanted to give a specific example to their grant manager, the grant manager will get it to me and we'll answer it.

342 "Bell, Wendy" (2857917952)

01:40:28.399 --> 01:40:34.859

But, but I I would say it would be the community that's receiving the water.

343 "Bell, Wendy" (2857917952)

01:40:34.859 --> 01:40:51.359

Okay, so I know you said that it's for the, they have plant but I think they maybe mean the whole project maybe it'd be water sewer plant. Yeah, ok. You have to survey the entire community. However, the wastewater plant only serves a small portion of the community.

344 "Bell, Wendy" (2857917952)

01:40:51.359 --> 01:41:09.389

Does the entire community still need to be surveyed? You're gonna have to document in there and show, I mean you're gonna have to show the characteristics for the plan itself to show us how it doesn't benefit the entire community. That the the the burden of proof is on the the applicant because in general.

345 "Bell, Wendy" (2857917952)

01:41:09.389 --> 01:41:29.279

For our smaller communities we serve, they tend to serve the whole one. Okay, just lost my little chat thing here. I say if we are applying for a sewer improvement project and the municipality purchase water, do we need to include their water purchase agreements? No.

346 "Bell, Wendy" (2857917952)

01:41:29.279 --> 01:41:49.279

Water for water sewer for sewer ok and the utility rate minimums from dco's website showed the 2025 rates. Should we expect those figures to update by 82726? No, we're gonna leave them alone just as they are. This is the woman who posts them.

347 "Bell, Wendy" (2857917952)

01:41:49.279 --> 01:42:07.559

Yeah, so I don't see any other questions out here or it's not going down any further, so I think that we are good for housing rehab. I'm let it scroll.

348 "Bell, Wendy" (2857917952)

01:42:07.559 --> 01:42:26.009

Well now if I hit it, I'll go three pages. That's the drill. All right. The mouse is officially moved back for right hand.

349 "Bell, Wendy" (2857917952)

01:42:28.409 --> 01:42:48.409

To quote dr. Nick from the Simpsons. Hello, everybody. I'm Ed Cross. I'm one of the grant managers for housing and rehabilitation.

350 "Bell, Wendy" (2857917952)

01:42:48.409 --> 01:43:07.439

Oh, this is painfully.

351 "Bell, Wendy" (2857917952)

01:43:07.439 --> 01:43:27.439

Alright, sorry I've got Jeff in my ear over here. Okay, as was mentioned earlier, there is, an increase in the ceiling for the projects. The department's gonna allocate \$15 million to this program.

352 "Bell, Wendy" (2857917952)

01:43:27.439 --> 01:43:47.249

And that will establish a grant ceiling of \$800000 per project. For those familiar with this already, that's obviously an increase of a hundred and \$50000. So how does that break down? See Jeff you have any users now going too far?

353 "Bell, Wendy" (2857917952)

01:43:47.249 --> 01:44:07.249

So what this means is, for each home, the maximum amount or the limitation of funds that can be expended at that home will now be \$70000 of CDBG funds per household. This is obviously an increase of the 60 or so that we.

354 "Bell, Wendy" (2857917952)

01:44:07.249 --> 01:44:14.339

Typically use.

355 "Bell, Wendy" (2857917952)

01:44:14.339 --> 01:44:29.669

And as you can see there, just to also reiterate applications for this program also have to be received by 05:00 P.M. Thursday, 27 August of this year.

356 "Bell, Wendy" (2857917952)

01:44:29.669 --> 01:44:47.610

Under the CDBG housing rehabilitation component grants maybe used to finance the rehabbing of single family, owner occupied residential buildings, including improvements to increase the energy efficiency of the structures.

357 "Bell, Wendy" (2857917952)

01:44:47.610 --> 01:45:05.880

For this eligible costs will include labor materials, replacements of principal fixtures and components of existing structures, water and sewer connections if needed for code compliance, initial homeowner warranty premium, hazard insurance premium, flood insurance, premium.

358 "Bell, Wendy" (2857917952)

01:45:05.880 --> 01:45:25.880

Conservation costs for water and energy efficiency, garages where health and safety issues have been identified, evaluating and treating lead based paints and removal of architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons, having gone out and you.

359 "Bell, Wendy" (2857917952)

01:45:25.880 --> 01:45:32.940

I was seeing some of the projects in person, obviously the big things are like HVAC.

360 "Bell, Wendy" (2857917952)

01:45:32.940 --> 01:45:49.530

Electrical coating, roofs, things like that, things that are everyday necessities for a healthy house and for a healthy life. Those are the things that we want to see done in these homes through the CDBG crank money.

361 "Bell, Wendy" (2857917952)

01:45:49.530 --> 01:46:09.060

Let me make sure I didn't skip something the wrong accident. Okay, so here's the breakdown of the activity delivery and administration side of things. So for activity delivery, the fee is up to and not exceeding \$40000.

362 "Bell, Wendy" (2857917952)

01:46:09.060 --> 01:46:29.060

That used to be the \$35000, now it's up to 40. On the rehab administration or what we always refer to as inspection side of things, it's increased as well. Examples, include appraisal, architectural engineering, and other professional services.

363 "Bell, Wendy" (2857917952)

01:46:30.120 --> 01:46:49.950

Those will be under the purview of this. If someone is doing eight homes, it'll be \$36000.09 homes is 38000, and for ten or more homes, which is typically what we see with grant applicants, it'll now be 40000, so it is a little bit of an increase there.

364 "Bell, Wendy" (2857917952)

01:46:49.950 --> 01:47:09.300

I won't go through all of the ineligible activities, but there is a list there, and again, when you go online to the guidebook, you can access these just as easy as we can read them for you as well. For eligibility thresholds.

365 "Bell, Wendy" (2857917952)

01:47:09.300 --> 01:47:26.490

We obviously are trying to make sure that some of the hardest hit are the most served, so the benefit is to low and moderate income persons. The project will benefit 100 % low to moderate income persons. These projects.

366 "Bell, Wendy" (2857917952)

01:47:26.490 --> 01:47:43.710

Or any project that comes in at less than a hundred percent will not be considered any further. For the scope, a scope of work for eight homes or more is required to be an applicant, so if your community's only got seven, we wouldn't be able to.

367 "Bell, Wendy" (2857917952)

01:47:43.710 --> 01:48:01.980

Take a look at that scroll down just a bit further so it gets all the way up there. We'd like to see the demonstration of adequate programmatic policies and procedures. We need everything to show.

368 "Bell, Wendy" (2857917952)

01:48:01.980 --> 01:48:18.330

The policies in place on, on your guys's end to make sure that we are looking at appropriate applicants. We need to have everything that's pretty industry standard as.

369 "Bell, Wendy" (2857917952)

01:48:18.330 --> 01:48:36.150

Terms of acceptable materials and applications, bidding processes, contract awards, reporting requirements, payments of contractors and ongoing project management, submission of policies and procedures, prepared for the project that address.

370 "Bell, Wendy" (2857917952)

01:48:36.150 --> 01:48:56.150

General administrative procedures and staff responsibilities, which can include inspection duties, application solicitation, fiscal controls, conflict resolution, all sorts of things. The applicant has established rehabilitation standards which at a minimum include applicable local building codes.

371 "Bell, Wendy" (2857917952)

01:48:56.150 --> 01:49:00.300

Illinois state plumbing Code, National electric Code.

372 "Bell, Wendy" (2857917952)

01:49:00.300 --> 01:49:20.300

Illinois led poisoning Prevention Act in code, Illinois energy code, or compatible property maintenance codes in the absence of local building codes and then here are the housing rehabilitation project.

373 "Bell, Wendy" (2857917952)

01:49:20.300 --> 01:49:21.870

Requirements.

374 "Bell, Wendy" (2857917952)

01:49:21.870 --> 01:49:41.870

Obviously this is a direct benefit activity, so when the CDBG funds are used for rehabilitation, 100 % of those funds must benefit low to moderate incompersons as we've already stated. We, there has to be the need to demonstrate for rehabilitation.

375 "Bell, Wendy" (2857917952)

01:49:41.870 --> 01:49:53.880

There'll be, there's a survey form to be used in preparing an application for the housing rehabilitation component of the application.

376 "Bell, Wendy" (2857917952)

01:49:53.880 --> 01:50:13.880

And if you see there in bold, these surveys must be double sided. Applicants must be able to document support for the proposed project from eligible residents of the project area. This can be done through the minutes of public meetings and our resident sign up sheets and the above described survey and.

377 "Bell, Wendy" (2857917952)

01:50:13.880 --> 01:50:27.480

I will say this, you know, from looking at some of the grants from the last few years, the people who are hoping to be a recipient of the grant funds, they tend to show up well at those meetings.

378 "Bell, Wendy" (2857917952)

01:50:27.480 --> 01:50:45.450

Obviously when people are showing up, that means there's support for that, for that, program, and this is a great way to use that to your benefit when applying.

379 "Bell, Wendy" (2857917952)

01:50:49.710 --> 01:51:06.000

And you're on the right or am I doing it for you? Discuss that one. Okay, and now I will hand it over to Jeff. Good afternoon, everyone.

380 "Bell, Wendy" (2857917952)

01:51:06.000 --> 01:51:26.000

See how badly I can mess up the scrolling aspect of this. So, say, you know, much like we've already talked about with the narrative responses for PI, we needed the project summary to be outlined what's going to take place with the project, the housing project design.

381 "Bell, Wendy" (2857917952)

01:51:26.000 --> 01:51:43.320

All the other things, so that we are familiar with exactly what the the program is going to do, are outlined here. We need the location, project location maps as well.

382 "Bell, Wendy" (2857917952)

01:51:43.320 --> 01:52:03.320

Showing where the houses are, the exact locations of the houses of the maps need to be included in the application. Any flo the flood flood plane map needs to be included as well. Commitment letters for coordination of resources for any additional funds to be used with prompt.

383 "Bell, Wendy" (2857917952)

01:52:03.320 --> 01:52:20.400

Project all need to be included in the application. I'm gonna talk about the final parts of this, of what's expected in the application and then we'll go over scoring again, but I'll do it in a shorter version since you just heard it for PI mostly.

384 "Bell, Wendy" (2857917952)

01:52:20.400 --> 01:52:38.760

We need the three cost estimates for or prefer three cost estimates for one moderate, one maximum and one minimum repair of of the households in that's gonna be taken on in the community in the.

385 "Bell, Wendy" (2857917952)

01:52:38.760 --> 01:52:58.760

Application review and evaluation process. We're looking at the ranking criteria for project need, project impact, coordination of resources and project readiness, which will equal your hundred points. Just gonna hit a few things on here again with the opportunity zones and the under underserved areas. We're gonna.

386 "Bell, Wendy" (2857917952)

01:52:58.760 --> 01:53:07.230

Look at those to see if you apply or if you get those points.

387 "Bell, Wendy" (2857917952)

01:53:07.230 --> 01:53:24.210

Oh, our LMI load of moderate community, the points again are, you know, shown the breakdown of how the, what points you get for.

388 "Bell, Wendy" (2857917952)

01:53:24.210 --> 01:53:42.180

What the maps says on your lmis, guys, probably most of you are already familiar with that. Project impact is 20 points that has the surveys for each household so that when you take on those surveys, we wanna see.

389 "Bell, Wendy" (2857917952)

01:53:42.180 --> 01:54:02.180

The work that's gonna be needed and of course they have to be income eligible to have a low to moderate income. The surveys need, we, the best points are gonna be to get three to one surveys, so if you're doing ten houses, you need to do a minimum of 30 surveys.

390 "Bell, Wendy" (2857917952)

01:54:02.180 --> 01:54:21.540

You can still be eligible if you do two to one, but if you're under two to one you're not you're not gonna get any points for that. It's always good to have a couple extra ones in case, one, you know, the surveys are not filled out correctly or not signed and again they need to be double sided.

391 "Bell, Wendy" (2857917952)

01:54:21.540 --> 01:54:37.680

So that we know that they're for the same household. Coordination of resources, or basically we're looking for additional funding sources through the community or another agency, and again those.

392 "Bell, Wendy" (2857917952)

01:54:37.680 --> 01:54:53.850

Totals are broken down for points as you can see. Project administration again, you've already heard about that for the drawdown percentages. So do your drawdowns. Spend that money.

393 "Bell, Wendy" (2857917952)

01:54:53.850 --> 01:55:09.750

Right boss. Okay, project readiness is 3030 points. This is a little bit different for housing because we want letters from general contractors showing interest in helping with the projects. We want them to be.

394 "Bell, Wendy" (2857917952)

01:55:09.750 --> 01:55:29.750

Properly have the proper certifications and we need to to be shown that two points if if you've got a contractor that has the proper RP or certification and one letter or one point per letter if they, if they don't, they can always get them later later.

395 "Bell, Wendy" (2857917952)

01:55:31.140 --> 01:55:51.140

Owner interests like Ed was mentioning, we'd like to see those people at the, at, at the community, whatever they're called Public hearings, thinking Wendy. We need a housing inspector already set up and certified for led inspector led risk to get the maximum points there.

396 "Bell, Wendy" (2857917952)

01:55:51.140 --> 01:55:56.790

Or if, if you have an inspector that's not certified, then it's two and a half points.

397 "Bell, Wendy" (2857917952)

01:55:56.790 --> 01:56:14.880

And again, the detailed cost estimates, like I talked about a minute ago, we need all three of those to get the five more points for that and then the maps and the description of the proposed application process, which will be.

398 "Bell, Wendy" (2857917952)

01:56:14.880 --> 01:56:34.880

Included in your application as well so that you can get those points and the submission information is identical to what Kirk already said, so we're not going to beat you up anymore on that.

399 "Bell, Wendy" (2857917952)

01:56:34.880 --> 01:56:54.950

I don't think. Oh, one thing I did want to mention while Kirk was talking, keep in mind if you are bringing in your applications, for the most part, we're only here physically Wednesdays and Thursdays in the office, so keep that in mind. Of course, if you contact us, I'm sure we're.

400 "Bell, Wendy" (2857917952)

01:56:54.950 --> 01:57:04.470

Wendy would love to come in and meet you but I'm probably busy that day, but other than that, I think that concludes our little housing portion.

401 "Bell, Wendy" (2857917952)

01:57:04.470 --> 01:57:23.160

And so I will turn it back to my boss. Okay. All right, so we do have, I do want to make mention to you as, as Kirk did earlier, we do have.

402 "Bell, Wendy" (2857917952)

01:57:23.160 --> 01:57:40.680

The checklist for housing rehab as well and please make certain to follow that. It's so helpful for the folks that are

reviewing them. Now, one thing about this that is important.

403 "Bell, Wendy" (2857917952)

01:57:40.680 --> 01:58:00.680

Is in the and when you look at the, the guide book in the back after all of this information and, and this, these checklists here, any form that is specific to that program, so form specific to housing rehab or forms specific to.

404 "Bell, Wendy" (2857917952)

01:58:00.680 --> 01:58:15.180

Public re infrastructure are going to be in that specific segment, but that is not all of the forms that are necessary. So you will find some forms in section nine.

405 "Bell, Wendy" (2857917952)

01:58:15.180 --> 01:58:31.530

Of the guide book, and those are forms that are consistent across the board, whether NO matter what program it is, that's the kind of form that you need. So don't forget that those are there. We got a couple of questions. Okay.

406 "Bell, Wendy" (2857917952)

01:58:31.530 --> 01:58:51.530

Gosh, this is You guys gone off easy, you didn't even specifically. Yeah, nope. Okay, well, we're going back to sewers. Okay so for sewer projects, is it ok that some, not a majority of the sewer lines run outside of LMI opportunity zones? Or do you want that broken in some.

407 "Bell, Wendy" (2857917952)

01:58:51.530 --> 01:58:58.530

Now as it maybe cheaper to do a full section of lines with the contractor than to do a different time.

408 "Bell, Wendy" (2857917952)

01:58:58.530 --> 01:59:18.530

I mean you're gonna have to benefit 51 % LMI individuals so I think I think where we're headed with this is that if you were to look at a community, let's look at it this way. If the community is 51 % LMI according to LMISB Anywhere within the community is fine.

409 "Bell, Wendy" (2857917952)

01:59:18.530 --> 01:59:37.440

You don't have to go seek out. Do downtown. Yeah, don't go just do downtown. You can't do that or out by the mall or whatever. So, that's not gonna make any difference. You don't have to go then seek out which areas are LMI.

410 "Bell, Wendy" (2857917952)

01:59:37.440 --> 01:59:54.570

However, I will say this. If you and your application say this is where we're gonna go put these lines, and when it's all said and done, if you come back with your your as built map.

411 "Bell, Wendy" (2857917952)

01:59:54.570 --> 02:00:12.930

And those lines aren't where you said they were gonna be, you are gonna have to pay for the to the additional pieces that you did not do. We have had that happen in the past, so I'm forwarding you now. Now, if you are looking at a situation where we're looking at a surveyed.

412 "Bell, Wendy" (2857917952)

02:00:12.930 --> 02:00:32.930

Community for any reason there, then you're gonna be looking at the project area and that project area does have yeah Opportunity zone, we've had debates over the year yeah whether it's the entire community, you know, so if it's if it's community wide community.

413 "Bell, Wendy" (2857917952)

02:00:32.930 --> 02:00:36.780

If it's say a water tower, then the community would have to be.

414 "Bell, Wendy" (2857917952)

02:00:36.780 --> 02:00:56.780

In an opportunity zone to get to get the points. Get the point. If it's a community that's partially an opportunity zone, partially not, then the water sewer lines, if that's if it's a service area project would have to be within the opportunity zone to get the opportunity zone points. Okay, next question. This one, this one goes to me. Does the grant applicant have to.

415 "Bell, Wendy" (2857917952)

02:00:56.780 --> 02:00:58.200

To be a municipality.

416 "Bell, Wendy" (2857917952)

02:00:58.200 --> 02:01:17.040

Can a municipality run the grant with another not for profit like crosswalk or someone like that? Yes. The local government is the applicant. The local government is the one that is responsible. The local government is the one who has to sign on the dotted line that says we are gonna do this the right way. Now crosswalk.

417 "Bell, Wendy" (2857917952)

02:01:17.040 --> 02:01:37.040

Or some other not for profit or engineering firm or a very good professional consultant is gonna be the one who writes the grant and administers the grant. But ultimately the grant applicant and the one who is responsible to make sure everything got done right is the municipal.

418 "Bell, Wendy" (2857917952)

02:01:37.770 --> 02:01:57.770

For the township of the county or and as far as application due week I will be in the office on Monday and Tuesday. If you want to deliver on one of those days, then please look up my phone number on the DCO website and call me ahead of time.

419 "Bell, Wendy" (2857917952)

02:01:57.770 --> 02:02:14.580

Time to make sure I will be here at that point because our building is locked and we do not want to disturb the EIT division and Illinois Works division who are here those two days with me. So, but, but I will be here Monday and Tuesday of that week to take applications.

420 "Bell, Wendy" (2857917952)

02:02:14.580 --> 02:02:34.580

Okay, so we've got a couple more here. Let me get there. Okay, that's why i'm scrolling so sorry. All right, so Kirk.

421 "Bell, Wendy" (2857917952)

02:02:34.580 --> 02:02:50.460

Just took care of this. If you're the only person in on Wednesdays and thursdays, does that mean if we bring it in Springfield by hand on another day we won't be able to submit it. Kirk will be here and and we have other people who are here, just call ahead or or email and say I'm coming in or something like that. So yeah.

422 "Bell, Wendy" (2857917952)

02:02:50.460 --> 02:03:10.260

Okay, can you touch on procurement for inspectors? If the contract is less than 50000, they can do a direct contract and not bid the work, correct? I don't do inspectors. Yeah, I know, but you do procurement. Yeah. Okay let me touch on.

423 "Bell, Wendy" (2857917952)

02:03:10.260 --> 02:03:27.240

No, they still have to. So ok the the threshold was 250000. If It's than 250000, it doesn't.

424 "Bell, Wendy" (2857917952)

02:03:27.240 --> 02:03:45.480

You're deal with federal prevailing wages, then they can, then they have to solicit three or more potential bidders and then choose from among them. Yeah. They don't have to publish, they can phone solicit, email or mail solicit. Yeah.

425 "Bell, Wendy" (2857917952)

02:03:45.480 --> 02:04:03.240

Okay, let's see what we've got next here. Okay, can prior incurred costs be reimbursed? No, does the garage have to be attached to a home in order to be rehabilitated? I think that's a NO.

426 "Bell, Wendy" (2857917952)

02:04:03.240 --> 02:04:21.150

Isn't it? It's part of the property and needs to be rehabbed and has like lead in it or something like that as I remember, I believe years ago we had a garage because I had to do this. I'll just I'll just say that's a case by case and that's a good idea. Send it in and.

427 "Bell, Wendy" (2857917952)

02:04:21.150 --> 02:04:41.150

We'll take a look at it. Good idea. Okay ok I apologize for this. Okay I thought it was stated in the previous webinar that as long as you attend this webinar today and the required workshop after notice of award, you would be considered a qualified grand administrator for CDBG. Yes, you are a qualified.

428 "Bell, Wendy" (2857917952)

02:04:41.150 --> 02:04:47.040

Administrator of the award, but unless you have the environmental.

429 "Bell, Wendy" (2857917952)

02:04:47.040 --> 02:05:03.750

Piece done, you cannot do the environmental, ok? So you can go back up to see who it was. I just want to see their organization yeah ok yeah.

430 "Bell, Wendy" (2857917952)

02:05:03.750 --> 02:05:23.750

I thought it was better. Okay. The personally asked that there are a few in your area that cover the area county. Yeah, you, and you'll see them on our website. Yep, look for one of them. Yeah, thank you for bringing that up. If you go to our website, there is on our page a list of.

431 "Bell, Wendy" (2857917952)

02:05:23.750 --> 02:05:43.750

Of those that we consider qualified administrators and those are administrators that have completed not just, you know, not just the application workshop or the administration workshop. They've also have done environmentals, they, you know, they've got all of the qualifications that are necessary to administer.

432 "Bell, Wendy" (2857917952)

02:05:43.750 --> 02:05:45.210

For a complete.

433 "Bell, Wendy" (2857917952)

02:05:45.210 --> 02:06:05.210

Project. The next one I answered on hot topics a couple months ago, and the answer is yes. If since the HUD, if the HUD income limits are out, we haven't gotten email yet or at least I haven't gotten it today. Then any surveys you started with the 20.5 numbers you can use, and then you'll blend in and finish the.

434 "Bell, Wendy" (2857917952)
02:06:05.210 --> 02:06:07.230
Rest with the 2026.

435 "Bell, Wendy" (2857917952)
02:06:07.230 --> 02:06:25.680
At LMIA numbers. Okay, are there any specific regulations around what can be covered by the home repair, i. E. Structural electronic plumbing and roofing systems? I'm not sure what you mean by specific regulations. I mean, all of those things are eligible.

436 "Bell, Wendy" (2857917952)
02:06:25.680 --> 02:06:43.260
I guess I guess I would just need clarification before. Yeah, they would have to be done. They would have to be done to meet the code. You can't just, you know.

437 "Bell, Wendy" (2857917952)
02:06:43.260 --> 02:07:03.260
Okay, we have done programs in the past which would not allow for some of those categories of work. Okay yes, so there are some other types of funding that are out there that have specific things that they will cover and other things that they will not. I mean that that's one of the things about.

438 "Bell, Wendy" (2857917952)
02:07:03.260 --> 02:07:23.260
That programs are never exactly the same and so it is important that you read the guide book and all of the information for that. But yes, as far as housing rehabilitation, then all all of the things noted there are eligible activities, you just have to make sure that you that they are and and let me say this.

439 "Bell, Wendy" (2857917952)
02:07:23.260 --> 02:07:28.410
Is one thing that maybe a little confusing and I'm not sure that we touched on this. So.

440 "Bell, Wendy" (2857917952)
02:07:28.410 --> 02:07:48.410
If you, if you, apply for a housing rehabilitation grant, the way that this works is you if you get it, great. So then the local government is going to, put out a call for applications. They have to be single family, owner occupied, low to moderate income.

441 "Bell, Wendy" (2857917952)
02:07:48.410 --> 02:07:52.110
Homes that are coming in for the application.

442 "Bell, Wendy" (2857917952)
02:07:52.110 --> 02:08:12.110
If their application is accepted, in other words, if they meet those qualifications, then the local government will send out an inspector. That's where that inspector that the guys talked about comes into play. That inspector will go out and look at each individual applicant's home and they will note what can be fixed.

443 "Bell, Wendy" (2857917952)
02:08:12.110 --> 02:08:30.990
Come up with a cost estimate and also prioritize that home. I mean if the home is just absolutely ready to fall apart, then

that one's probably gonna be a higher priority. If it has led, it is definitely a high priority. So, you know, they're gonna, you're gonna look at those things.

444 "Bell, Wendy" (2857917952)

02:08:30.990 --> 02:08:50.990

At the same time, they're gonna look at how much it's gonna cost to complete that project and if that's going to be within the \$70000 that we would do for a home. If it's gonna be, you know, a hundred and \$20000, as much as we'd like to do that home, we can't because it exceeds the, the.

445 "Bell, Wendy" (2857917952)

02:08:50.990 --> 02:09:10.990

The amount of the the limit, so then once those homes are prioritized, then it's gonna go back to the local government and the grand administrator, and they're gonna say, ok, here are the ones that are prioritized. Now we are going to put out a, a contract, we're gonna go out for bids.

446 "Bell, Wendy" (2857917952)

02:09:10.990 --> 02:09:18.630

For these homes and when those bids come in, then they are going to select the contractors based on.

447 "Bell, Wendy" (2857917952)

02:09:18.630 --> 02:09:34.800

You know, the, the qualified bidders. That that contractor then is going to go out and they're going to work on the home. Now, what, what I'm saying here is it is not up to the homeowner to decide who the contractor is. They're not paying for it.

448 "Bell, Wendy" (2857917952)

02:09:34.800 --> 02:09:54.800

The local government is, so they are gonna be the ones to decide who that is and they're gonna send them out to do that home. Before that starts, you're gonna sit down, the person who is in the home is gonna sit down with the grand administrator and they're gonna go through and say this is what we are planning on fixing, and that homeowner is gonna sign off and say yep, I understand.

449 "Bell, Wendy" (2857917952)

02:09:54.800 --> 02:10:14.130

So they're gonna have to make their home available to open up and get that work done. And once it is done, they're gonna sign off and say yep, it's all done. Yay raw team. One key thing here, all that work up to \$70000 is going to go into that home.

450 "Bell, Wendy" (2857917952)

02:10:14.130 --> 02:10:34.130

The homeowner doesn't pay one time and there is NO encumbrance on that home, even though that work is done. So it is really, I mean, it it is something that is exceptional for that homeowner that they otherwise could never.

451 "Bell, Wendy" (2857917952)

02:10:34.130 --> 02:10:51.930

Life changing in many cases, and we've seen some things like that. And they also don't touch one Don. It's all done through the local. Yes yes. Absolutely. The homeowner doesn't pay anything out, you know, they don't the the the money doesn't go to the homeowner to then pay to the contractor. No.

452 "Bell, Wendy" (2857917952)

02:10:51.930 --> 02:11:10.050

The money goes to the local government, the local government bids it, contracts, and pays it out. Okay, well with that, I'm going to stop sharing. I think we have covered all of the items in the chat.

453 "Bell, Wendy" (2857917952)

02:11:13.200 --> 02:11:32.880

Okay, maybe I will stop sharing, maybe In any case, it's all good. I Yes, stop on the orange bridgeman. You're right. We're gonna stop. There we are. Okay.

454 "Bell, Wendy" (2857917952)

02:11:32.880 --> 02:11:52.880

We've got everybody out there on the screen. We do appreciate the time that you have taken to be with us and you know, this is kind of a new way of doing things, doing this application workshop in a virtual way Try to make it easier for those of you that are interested and and broader to make sure that we get everybody who might.

455 "Bell, Wendy" (2857917952)

02:11:52.880 --> 02:11:59.310

Want to be included. So thank you so much. If you have questions, please reach out to the grant manager for your area.

456 "Bell, Wendy" (2857917952)

02:11:59.310 --> 02:12:19.310

Thank you, everyone. Bye.