

Urban Weatherization Initiative Board Meeting
MEETING MINUTES
March 16, 2012

Meeting was called to order at 11:12 a.m. by UWI Board Chair, Percy Harris

Meeting Location: Rockford, Illinois

Attendees: **Voting Board Members:** Deborah Harrington, Percy Harris, Melissa Williams
Ex-officio Members: Representative Dave Winters
DCEO Staff: Deputy Director Carmen Colvin

Executive Session: 11:15 a.m. - 12:15 p.m.

Approval of Minutes: Approved

HEA Grantee Update: The following grantees have been authorized by the UWI Board to receive an additional 25% of funding pursuant to the grant agreement:

City Of Rockford
Opportunity Advancement Inc. (OAI)
LEED Development Council
Hispanic American Construction Industry Association (HACIA)
Southwestern Illinois College (SWIC)
Albany Park - Authorized for an additional 50% of funding pursuant to
the grant agreement.

The remaining funding will have to be approved by the UWI Board prior to release and will be contingent upon the modification being submitted to address issues that will improve the success of the program.

February 18th Event: Senator Collins and the UWI Program hosted an UWI Weather Specialist Training Fair at the ICE Theater in Lawndale. The event was very successful due a collaborative effort of Senator Collins, UWI Board Members Melissa Williams & Deborah Harrington, the Media / PR Team led by Lisa Stott, the Grantees and the Office of Urban Assistance staff. We had participation from the local grantees and over 300 hundred potential applicants.

UWI Staff Status: Interviews for all positions will occur March 19th - March 21st. I have been advised by DCEO - Human Resources that all position should be filled with 30 days.

Ms. Cottini's last day is Friday, March 23rd per her sixty day contract.

Board Member Status: I've been advised by a member of the Governor's team that the applications are being reviewed and they will be moving forward with the appointments. There are currently two applications which are being reviewed, approval of these applications will give the Board a full compliment of voting members.

Representative Winters stated that ex-officio members are appointed by the Legislative Leaders in the House and Senate.

Meeting Locations: April - Chicago
May - East St. Louis
The May meeting is tentatively schedule for May 16th in East St. Louis. Mr. Harris will coordinate efforts with Mr. House (marketing department) and the grantees / partners in the East St. Louis area to plan an event.
June - Chicago

General Discussion: Request For Proposal Rollout Schedule - Phase III will be rolled out within thirty day of the hiring of the Assistant Director for the Office of Urban Assistance.

Percy will work with the media team (Bill House) to schedule a UWI Event to coordinate with the May UWI Board Meeting. A determination will be made if a media event will be helpful to the local agencies recruitment efforts. Mr. Harris will state more specific plans at the May 16th meeting.

Attorney Williams, requested information in regards to media coverage in the other targeted areas in community around the state. Mr. Harris indicated he contacted the local paper in Belleville, East St. Louis area and they chose not to run the story due to no elected officials being directly involved.

Ms. Harrington requested the communication team be represented at the April meeting in Chicago to discuss the communication plan as the program continues to grow, specifically Phase III rollout and the May event in East St. Louis.

Next Meeting: May 16, 2012

Executive Session

Adjournment: 1:25 p.m.