



The Illinois Works is an innovative workforce development model designed to create demand for building trade apprentices through the Apprenticeship Initiative, develop a talent pipeline through the Pre-apprenticeship Program, and provide incentives for employers to hire and retain talent through the Bid Credit Program. **Career Services is the glue that keeps all the pieces of the Illinois Works puzzle working together.**



### What are the key functions of Illinois Works Career Services Team?

Career Services supports graduates with job applications, career plans, and job matching opportunities. **Career Services specifically conducts Job Matching with contractors**, develops relationships with Department of Labor registered apprenticeship programs (RAPs), **and creates Customized Lists of Graduates at the request of various stakeholders including** trades associations, labor unions, and DOL registered apprenticeship programs, among others.

### Are you a contractor interested in hiring Illinois Works Graduates?

Interested contractors can submit a **Job Order Request** electronically using the [Illinois Works Job Order Request](#). Career Services immediately processes the request based on the requirements outlined by the contractor. Illinois Works graduates apply for the job(s) and submit their updated resumes and job applications. Career Services vets the applicants and sends the contractor a list of **ready, willing, and able candidates** for the available position(s).

### Are you interested in receiving Customized List of Illinois Works Graduates?

All Illinois Works graduates have been vetted for interest in construction, and they have earned nationally- recognized construction certifications including NCCER, MC3 or ICCB, OSHA-10, and First Aid/CPR. Our graduates are ready, able, and willing to work. Any interested party **can request a Customized List of Graduates by clicking on the following link:** [Graduate List Request](#)

#### Want more information?

Contact the Office of Illinois Works:  
Victor Castillo, Program Analyst, Career Services.

Email: [CEO.ILWCareerServices@Illinois.gov](mailto:CEO.ILWCareerServices@Illinois.gov)

Phone: 312-636-8871



**Illinois**  
**Department of Commerce**  
**& Economic Opportunity**

JB Pritzker, Governor