



## Illinois Compliance Advisory Panel (CAP) Minutes

April 3, 2017 2:00 -3:00 p.m.

DCEO Office, Springfield, IL

Teleconference – alternate locations

Present: Mark Grant, Alec Davis, Annette Fulgenzi, Steve Youngblood, Michelle Haberstroh.  
Via Teleconference: Ted Wysocki, Karen May.

Absent: Roz Iasillo, Julie Armitage

### I. Welcome

Mark Grant welcomed attendees to the meeting.

### II. Introductions & Staff Changes

Annette updated the CAP regarding staff changes at Illinois EPA as well as the Small Business Environmental Assistance Program. PJ Becker who had replaced Jim Ross at the IEPA Bureau of Air has left. The SBEAP is awaiting direction from Illinois EPA on an interim representative for the CAP and program.

The ILSBEAP is down to one FTE (Annette) with staff departures and inability to fill positions. Ed Bakowski was on 6 month/75 day contract to assist the program with clients but ended on 3/24/2017. Steve Youngblut began a 6 month/75 day contract on 3/27/2017. Michelle Haberstroh joined the program on 3/2/2017 as Graduate Student intern from UIS and will be helping us with various program efforts.

In order to assist with retention and attracting quality technical staff, the program is currently revisiting existing job descriptions and seeking approval to establish job titles more consistent with the environmental work of the programs. The SBEAP will move to hire permanent staff upon internal approvals.

### III. Approval of December 13, 2016 Meeting Minutes

Alec Davis moved for approval of the December 13, 2016 meeting minutes. Ted seconded the motion. The motion was approved.

### IV. State Updates

#### A. Illinois EPA Bureau of Air & Agency Updates

*Illinois EPA was not present and no update was provided.*

#### B. SBEAP Program Updates-DCEO

1. Annette discussed DCEO program updates.

##### a. Stage II Decommissioning Wrap-up

The SBEAP provided outreach to approximately 1500 gas dispensing facilities (GDF's) reminding them to decommission by the December 2016 deadline. Illinois EPA staff working on decommissioning have since left and the status is unknown but demand for assistance was smaller than



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anticipated and may indicate that the majority of GDF's were able to decommission by the December 2016 deadline.

*Stage I Recordkeeping Project*

*b. ROSS Updates*

A general status update of the ROSS program was given  
3494 ROSS have been issued to date.

108 applications have been rejected for various reasons.

59 granted ROSS applications had to go back to Lifetime

Currently reviewing the ROSS factsheet created for the launch of the program and making necessary changes to verbiage now that the program has been in existence for a few years.

*c. Senate Bill 1433 Small Business Self Disclosure Update*

1. The bill unanimously passed out of the Senate Environment Committee on March 16<sup>th</sup> and is on the Senate floor on the Calendar Order of 2<sup>nd</sup> Reading.

2. It needs to be on the 3<sup>rd</sup> reading to vote on it

3. The bill removes provision that small businesses must have been part of a formal audit or compliance management system to get 100% waiver of punitive penalty

4. These changes are in line with federal Small Business Compliance Policy & Self Disclosure Policies through the e-disclosure system

5. The bill was an agreed bill and should pass the Senate without problems

*d. USEPA Region V State SBEAP 6 W Planting & Polishing Initiative*

1. 343 facilities sent initial notifications to USEPA for the 6W NESHAP

-Due to dual notification to both the state and federal regulatory agencies, DCEO is requesting information on notifications filed with Illinois EPA to reconcile with USEPA

2. Industry requested a way to check their status and ensure they had filed the necessary forms with the agencies.

3. We have been working with the trade group and USEPA on finalizing checklists and outreach documents

- Outreach through website, individual state outreach

*e. USEPA Region V State SBEAP Solvent Project*

1. Air toxics group asked us to help with a project to foster solvent substitution to environmentally friendly alternatives

2. Developing a strategy to get information out to various industries once USEPA develops the toolkit



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- Feds will take the lead and states will put out the information for companies

### f. *Environmental Services Directory Update*

1. Service Directory- previously hosted in a searchable lotus notes data base of environmental consultants
2. Computer staff have been delayed on upgrading the software for the online database but are not back at it
3. Thanks to IERG for reviewing & making comments on the “How to Select an Environmental Consultant” Guidebook

## V. Federal Updates

-Annette provided the federal updates

### A. *National Conference May 16-18, Denver CO*

1. Annette will be conducting the new comer training at the National Conference
2. CAP are welcome to attend the conference as well

### B. *National Promotional Piece*

1. The document explains who we (SBEAP) and what we do (help small businesses meet air quality regulations), was newly completed by our promotional committee to tell the story
- Done by national group, states individually promoting brochure
2. It summarizes national data, for example: Our staffing averages from state to state range from 0.25 to 30 employees

## VI. New Business/Discussion Items

### A. *General Discussion of Permit By Rule(PBR)*

- Alec Davis discussed Permit By Rule

1. Last week, IL Pollution Control Board issued the first specific types of units covered by the PBR program (subpart N).  
It took 6 yrs.
2. Subpart N is for gas fired boilers less than 100mm BTU/hr
3. Alec checked other states and there are dozens of industries/sources that are being addressed with Permit By Rule
4. Permit By Rule- The rule permits construction of an emissions unit with companies' understanding that they can notify IEPA of their intent to construct the emissions unit given that they complete the various regulatory requirements then they have the authority to construct. Permit by Rule does not release liability if businesses are “wrong”
5. Before companies had to apply to the IEPA for a permit, waiting for approval slows down the process. Now, Permit By Rule specifies rules so businesses can start the construction immediately. Having the information upfront for approval



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speeds up the processes because businesses can start construction as soon as they submit the application to IEPA. Helps speed up process for businesses to expand.

6. Permit by Rule is ultimately good for the economy, IEPA, small businesses, SBEAP, and individual people who take advantage of the program such as Title V permit holders

7. Limited to sources that already have Title V permit so sources will not accidentally trip other permit requirements

-Annette mentioned that Permit by Rule could be good for Ecological Burns

1. Illinois EPA may be considering this for PBR.

2. Annette offered to survey other state SBEAP's to see what types of Permit By Rule sources they have.

- Alec mentioned a simple process online for permit by rule in OH

### B. *Next Meeting Date*

1. Next meeting is planned for: July 17<sup>th</sup>, 2017 from 2:30 P.M. to 3:30 P.M.